Middlefield Township
Minutes
December 8, 2025 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Dave Hauser, Fiscal Officer, Mary Ann Pierce, John Omerza, Robert Demko, Terry Warne, Ray Dodds, Erik Wright and Lynn Reed.

The meeting was called to order by Chairman, Paul Porter, at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

Upon review, the minutes for the November 10, 2025 Meeting of the Board of Trustees, Merv Miller made motion to approve minutes as written. Dave Hauser seconded the motion. All in favor. Minutes approved.

Old Business

A. Asphalt Float: John Omerza reporter that he looked into cost / alternate sourcing and found it for $9,000 less via Sourcewell Ohio ($12,194 is way better and local). Of ordered may have it by beginning of the year. There is also a person interested in the old paver. The float found is the same basically but this is a Bobcat product (generic). Discussion on what an asset it could be toward working on the buggy ruts. Mr. Omerza can look deeper regarding confirmation that all specs are comparable. Mary Ann Pierce was asked to if it can come out of this year's budget and Ms. Pierce confirmed that it could. Trustees agreed that as long as it was same quality as the one discussed at November meeting, it can be ordered. This may not be the price after the first of the year so we will move quickly. Paver is worth maybe $4,000 or $5,000 so its sale will offset the cost.

Motion by Dave Hauser to purchase the asphalt float, seconded by Merv Miller. All in favor. Motion carried. (Will look into best option to sell paver.)

New Business

A. Asphalt Roller: John Omerza reports that we had the roller taken to Southeastern in order to repair a leaking drive (which was previously repaired). They looked at it and gave several case scenarios based on the past repair. If it can be rebuilt, it will cost about $12,000 - $15,000. If not, it will cost about $30,000. Mr. Omerza has looked at some comparable units for replacement comparisons. Based on that research, he recommends repairing ours. Discussion on the closed loop system and questions regarding warranty after repair. Further, they will not repair only one pump. It is affecting the parking brake and the speed which the roller can be used. It seems it was rebuilt approximately 2 years ago. Weighing the risk and potential cost involved and after Mr. Omerza addressed all of the Trustees' questions raised, including high-end of cost to fix (approximately $30k), the cost to have it taken apart

($4k - $5k), number of hours on our roller (2,250), etc. it was determined that we should proceed with this getting started on our roller. If the rebuild is needed there is about a 12 week backlog.

B. Tractor: The tractor needs to get replaced at some point in near future. There is an oscillating valve issue inside the power steering pump. John Omerza talked to parts supplier and they cannot find a replacement pump. Secondly, talked to J. Sedensky re: salvage pump – found one – will be about $800 and we can replace it here but due to age and difficulty getting parts at this point, will need to make a decision soon to be able to be ready and reliable for Spring. Mr. Omerza would like to find a multi-function to do everything that this one does and still reach out to the 20-feet and be able to also do brush… Our tractor is used roughly 4 weeks per year. A John Deer or Case could be used more for the investment. Discussion on options (i.e side mount/rear mount). Will look into some options.

C. Ohio Road Maintenance: Amish Steering Committee has sent the Township a check in the amount of $17,429.78 with letter indicating it is a voluntary donation to assist with roads due to wear and tear on roads by horse-drawn vehicles. This is second donation this year. This is a much-appreciated contribution.

D. Swearing in of Trustees: Re-elected and newly elected Trustees are being sworn in for the next term.

Merv Miller led Paul Porter through his swearing in. Paul Porter having been re-elected to another four-year term beginning January 1, 2026;

Paul Porter led Dave Hauser through his swearing in having been elected to fulfill the balance of an unexpired two-year (vacated by resignation of S. Porter) with balance of term beginning January 1, 2026;

Paul Porter led Erik Wright through his swearing in having been elected to a four-year term beginning January 1, 2026.

Congratulations to all. Necessary paperwork executed to document to official proceeding. Photographs and banter.

Reports

Roads: *See above*.

Service Garage: *See above*.

Fire District: Paul Porter reported on the meeting had earlier tonight. Bills were paid. County somehow overpaid the Fire District which needed to be refunded (nearly $185,000). Two-year contract coming due. They are proposing a $40,000 increase for payroll increases.

Ambulance service: Nothing new, but expect to hear from them based on information.

Sheriff's report: The reports are now up to date. All back reports have been provided and copies are in folders for review.

Fiscal Officer's Reports

Bank/Management Report: Management report distributed and signed. Bank reconciliations for September and October are completed and provided. Account balances reviewed. As of end of October 31, 2025 there was $1,968,690.90 in accounts. Reports signed. Fund summary and expenditures reviewed.

Township looks good going into 2026.

John Omerza and Mary Ann Pierce will go over the Roads funds to better prepare the appropriations moving forward.

Bills, purchase orders and checks presented to pay bills in the amount of $60,191.22. Motion to pay bills in said amount by Merv Miller, seconded by Dave Hauser. All in favor. Checks and purchase orders signed. Bills paid in the amount of $60,191.22. Motion carried. Bills paid. Check signing.

Ms. Pierce provided Policies & Procedures to Mr. Porter, Mr. Hauser and Mr. Wright (as homework) to review for the January 2026 meeting and requested they advise if they would suggest there be any additions / revisions.

Then there were cookies and memories shared of those present with Merv Miller leading. Congratulations and gratitude to Mr. Miller for his 16 years of service.

Year-end meeting set for December 29, 2025 at 8:00 a.m.

Adjournment: No further business before the Board. Dave Hauser moved to adjourn the meeting, seconded by Merv Miller. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Transcription of Minutes
by Heidi Snyder, Secretary