Middlefield Township

Thursday, December 29, 2025

Year-End Meeting of the Board of Trustees

Meeting Called to Order

The Meeting was called to order at 8:00 a.m. by Paul Porter.

Present were Trustees Paul Porter, Merv Miller, Dave Hauser, Fiscal Officer Mary Ann Pierce, Secretary Heidi Lanesky-Snyder, and Trustee-Elect Erik Wright.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

Upon review of the prepared minutes of the December 8, 2025 Meeting of the Board of Trustees, Mr. Miller made motion to accept minutes as written, seconded by Mr. Hauser. All in favor. Minutes approved.

Old Business

None.

Year-End Business

a. **Resolution – Provide Healthcare: Resolution 2025-12** Resolution to approve and agree to provide health insurance benefits. Resolution reviewed. Motion to adopt Resolution and provide health insurance benefits as stated made by Mr. Hauser, seconded by Mr. Miller. All in favor. Motion carried.

b. **Temporary Appropriations for 2026: Resolution 2025-13:** Resolution to accept and approve Temporary Appropriations for 2026 (first three months). After review, motion was made by Mr. Miller to approve Q1 Temporary Appropriations and adopt Resolution as written, seconded by Mr. Hauser. All in favor. Motion carried.

c. **Resolution to Compensate Fiscal Officer from General Fund: Resolution 2025-14:** Resolution to compensate Fiscal Officer in 2026 out of the General Fund. Motion made by Mr. Hauser to adopt Resolution as written, seconded by Mr. Miller. All in favor. Motion carried.

d. **Resolution to Compensate Trustees from General Fund: Resolution 2025-15:** Resolution to compensate Trustees in 2026 paid out of the General Fund. Motion to adopt Resolution as written, made by Mr. Miller, seconded by Mr. Hauser. All in favor. Motion carried.

e. **Resolution to Compensate Township Employees from Gas Fund: Resolution 2025-16:** Resolution to compensate Township employees in 2026 out of the Gas Fund. Motion made by Mr. Miller to adopt Resolution as written, seconded by Mr. Hauser. All in favor. Motion carried.

f. Resolution – Board Positions: <u>Resolution 2025-17:</u> Upon discussion, the following were determined for 2026 and set forth by resolution concerning Board appointments/ positions for 2026.

Chairman: **Paul Porter**
Vice-Chairman: **Dave Hauser**
Prevailing Wage: **Paul Porter**
Drug & Alcohol: **Erik Wright**
Fire District: **Paul Porter** (Erik Wright will also attend having expressed desire to transition there)
Roads Liaison: **Dave Hauser** [Road Superintendent: *see below*]

Motion made by Mr. Hauser to accept Board Positions as stated and adopt Resolution setting forth same, seconded by Mr. Miller. All in favor. Motion carried.

Ms. Pierce distributed description of duties of roads superintendent. After discussion on delegating title of "Roads Superintendent" to John Omerza, who has been performing majority of said duties, and making trustee "Liaison", same was agreed upon. Mr. Omerza will be designated Roads Superintendent.

<u>Reports</u>

Roads/Service Garage: Nothing new to report at this time.
Fire District: Meeting held 12/22/25 to sign checks.
Ambulance Service: Nothing new to report at this time.
Sheriff's Report: No report (will come after close of month)

<u>Fiscal Officer Reports:</u>

Management Report: November bank reconciliation reviewed. Management report will come after close of month/year.

Payment of Bills: Bills/purchase orders were presented in amount of $36,979.94. Motion to pay bills, in the amount of $36,979.94, made by Mr. Miller and seconded by Mr. Hauser. All in favor. Motion carried. Purchase orders signed. Bills paid.

Motion to enter executive session to discuss employee compensation by Mr. Porter at or about 8:40 a.m., seconded by Mr. Miller.

ROLL: Porter: AYE Miller: AYE Hauser: AYE

EXECUTIVE SESSION: entered upon unanimous consent.

End Executive Session and resume Regular Session at or about 8:57 a.m.

After well wishes to Mr. Miller, this being his last meeting as Trustee, there was no other year-end business.

Adjournment: With no further business before the Board, Mr. Miller made motion to adjourn, seconded by Mr. Hauser. All in favor. Meeting adjourned.

Chairman, Paul Porter

Fiscal Officer, Mary Ann Pierce

Minutes by Heidi Snyder, Secretary