Middlefield Township
Minutes
May 11, 2026 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Dave Hauser and Erik Wright, Fiscal Officer Mary Ann Pierce, Road Superintendent John Omerza, Ray Dodds, Secretary Heidi Snyder, and Shane Hajjar of the Geauga County Engineer's Office.

The meeting was called to order by Chairman, Paul Porter, at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

Review and approval of the minutes for the April 13, 2026 Regular Meeting of the Board of Trustees. Motion by Erik Wright to approve minutes as written. Paul Porter seconded the motion. Minutes approved.

Old Business

A. Resolution for Asphalt Chip and Seal: Need resolution for Leveling and chip & seal of Adam's road and from the bridge on swine creek road repairs, leveling, chip seal. $545,000. Township to do some ditching and culvert ahead of the county's portion. Use chip and seal for ease of maintenance? The county position is that the cost-effectiveness is better when we can maintain but their recommendation is to pave for longevity. Acknowledge township history of chip and seal / double chip. Discussed a polymer being used elsewhere. Funds availability confirmed. Shane presented language of the resolution. Motion by Dave Hauser to adopt **Resolution 2026-04** as written. Seconded by Erik Wright. All in favor. Motion carried. Resolutions signed and Shane will take the signed document with him. Will make the deadline for the paper and go out to bid this week. (Shane departed 7:20)

B. Septic System: There is no update yet. John provided an overview of the issue for benefit of Erik and Dave. It is clogged at the filtration. Recommendation from Richard Judd was filter beds and U.V. John advised he is licensed to monitor it. The field is all systematically tiled. Dave asked if we could tie in to village perhaps. John would get pricing on each option. Alternative is pump station, force main and tie-in.

C. 2025-2025 Audit. In-house audit is next Wednesday.

New Business

A. Security System: This would be an updated system because everything at lower level (garage) is obsolete. In addition there is no contract at this building currently. If an alarm goes off there is no reporting. $7800 to upgrade and $78 monthly recurring. Paul has a meeting Thursday or Friday and

will inquire if ambulance service has their own monitoring system. They have a different system in appearance. After discussion, the entirety of the buildings should be considered for upgrading. Gilmore is not monitoring. Blue Technologies has no record either. John / Paul will delve deeper.

B. CCA Sidewalk: Community Care Ambulance sidewalk discussion. John got a quote to put in a sidewalk ADA compliant $622 total for supplies and we would do the labor. May also consider truck delivery of concrete and fix a few other areas. John will get cost for that option too. All in consensus that this needs to be done. Advised to do it.

C. Budget Hearing: The annual budget meeting at the county is Monday August 17, 2026 at 1:15 pm. Dave and Erik may also attend with Paul and Mary Ann.

Road Superintendent:

Roads. (John Omerza and Ray Dodds reporting). The Ronyak Paving project has been done and it is nice and flat. Suit Kote did crack sealing around Nauvoo, Newcomb, Shedd, etc. and it was a week of getting a lot done. Only one complaint from a resident who did not like equipment near front of driveway. Unfortunately, that was due to a Monday rain delay. Ray reported, they caught up on patching. Did some ditching and culverts and have some edging yet to do.

Service garage: One of the trucks is in Mentor to get work done – re-plumbed – so the brim box works with it.

John expressed gratitude to Ray and all for handling things while out.

Fire District: Nothing to report.

Ambulance service: No news to report.

Sheriff's report: Sheriff Report distributed to Trustees.

Fiscal Officer's Reports

Bank/Management Report: Management report with fund summaries and appropriations reviewed and signed. Will be working on paperwork for the Road/Bridge renewals on the ballot.

Brief discussion on grant for tires.

Bills, purchase orders and checks presented to pay bills in the amount of $149,698.13. Motion to pay bills in amount of $149,698.13 made by Dave Hauser, seconded by Erik Wright. All in favor. Checks and purchase orders signed. Bills paid in the amount of $149,698.13.

Adjournment: No further business being before the Board, motion by Erik Wright to adjourn the meeting, seconded by Dave Hauser at approximately 8:01 p.m. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary