Middlefield Township
Minutes
March 9, 2026 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter and Erik Wright, Fiscal Officer Mary Ann Pierce, Road Superintendent John Omerza, Heidi Snyder and guest, Andrea Scheid.

The meeting was called to order by Chairman, Paul Porter, at 7:05 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

After review of the minutes for the February 9, 2026 regular Meeting of the Board of Trustees, Erik Wright made motion to approve minutes as written. Paul Porter seconded the motion. All in favor. Minutes approved.

Floor given to Guest(s):

Guest Andrea Scheid is present to seek intervention of trustees as potential mediators of the nuisance of the neighbors. She states she was instructed by sheriff's department to speak to the trustees to see if there is any intervention the trustees can provide. There is an April hearing in the party's civil court matter. Ms. Scheid expressed wonder at why sheriff's department would suggest she come to the meeting of the trustees if not in power to do anything. She offered to provide copies of reports she has made to police and an alleged citation. This situation began in 2022. Paul Porter will reach out to the county prosecuting attorney for advice in this regard.

Old Business

None.

New Business

A. **Scrap Tire Grant Award:** Mary Ann Pierce applied for and obtained scrap tire grant award - Geauga/ Trumbull Waste - which assists with costs of dumpsters - in the amount of $3,502.

B. **Middlefield Bank:** Just an update, Middlefield Bank merger with Farmers Bank will not go into full effect until August.

C. **Resolution – Improvement of Roads:** Resolution 2026-01. Resolution for Improvement of the Roads. Before the board is a resolution for the improvement of the roads authorizing the county engineer to prepare plans for Adams/ Madison; Hosmer/ Old State; and Swine Creek. Motion to adopt resolution made by Erik Wright, seconded by Paul Porter. All present in favor. Motion carried.

Resolution 2026-01 adopted.

D. Website: New accessibility guidelines for government websites going to affect next year so we will need to find another company to assist. County making changes. Company 119 is assisting others. Mary Ann also indicated ADP may be able to assist. Erik Wright says they are not doing that anymore and he will investigate. Ms. Scheid also provided a contact with company assisting Chamber of Commerce, Torva Local.

E. Executive Session: Motion made by Paul Porter to enter into executive session 7:32 PM to discuss employment matter(s). Ms. Sheid and Mr. Omerza departed. Ended executive session 7:37 PM.

F. Permanent Appropriations: Resolution 2026-02. Resolution to Approve Permanent Appropriations for 2026. Motion by Paul Porter, seconded by Erik Wright. All in favor. Motion carried. Resolution 2026-02 adopted.

Road Superintendent:

Service garage: roller is done we'll be working on tractor many to swap out pump on roadside. Need to look at something for next season. Multiple projects discussed, including proposals for projects that need completed before the county projects begin as approved earlier in the meeting.

Specifics of Philip Miller proposal discussed and comparison of that proposal with the one received from Gradeline. Train trestle culvert/box culvert (Swine Creek), head wall & rip discussed. Concrete needs to be built up to support pipe. Proposals reviewed. Erosion on Swine Creek also discussed. Proposals received need to be compared to the expectations provided by the county to make sure that those are met (the head wall and rip and the box culvert respectively). Motion to use Phil Miller as the contractor, pending county review of plan, made by Paul Porter and seconded by Erik Wright.

Erik Wright also raised Bundysburg Road condition south of Huntsburg. He rode along with John Omerza today (3/9/26) and found it to be in need of attention (likely sooner than later).

Fire District: N/A

Ambulance service: Nothing new to report.

Sheriff's report: Report distributed to Trustees.

Fiscal Officer's Reports

Bank/Management Report: Management report reviewed and signed. Year off to a good start. Satisfied with balances in light of upcoming projects.

Bills, purchase orders and checks presented to pay bills in the amount of $94,381.27. Motion to pay bills in made by Erik Wright, seconded by Paul Porter. All in favor. Checks and purchase orders signed. Bills paid in the amount of $94,381.27.

One highlight made by Mary Ann Pierce during check signing was the Village Compensation Income received in the amount of $7,071.66 for the period of July-December 2025.

Brief discussion on future Township Trash Days – reminder to residents: no yard waste; no loose debris and all mattresses must be sealed.

Adjournment: No further business being before the Board, Erik Wright moved to adjourn the meeting at 8:30 p.m., seconded by Paul Porter. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary