Middlefield Township
Minutes
January 12, 2026 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Dave Hauser and Erik Wright, John Omerza and Heidi Snyder.

The meeting was called to order by Chairman, Paul Porter, at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

Adding to Agenda: Salt Shortage and Budgetary per the request of John Omerza.

Approval of Minutes

Upon review of the minutes for the December 29, 2025 year-end Meeting of the Board of Trustees, Dave Hauser made motion to approve minutes as written. Paul Porter seconded the motion. All in favor. Minutes approved.

Old Business

None.

New Business

A. 2026 Wage Notifications: Paul Porter presented forms to be signed regarding wage notifications for John, Ray and each trustee. Forms signed.

B. Mileage Certification: Trustees certified again that there are 22.204 miles of township roads. Annual certification signed.

C. Salt Shortage: John Omerza advised that we are lower on salt than the season will require. NOAA snow events chart reviewed regarding snow events over past years to determine what the future will require. There is a statewide salt shortage due to the early onset of the snow/ice. We have picked up the Township salt already based on the estimate of 250 tons provided before the season began. Discussion on researching options, including emailing ODOT inquiring on options. John will be working on this. Dave Hauser will also call contact(s) of his to see if another lead can be developed.

D. Budgetary: John Omerza raised the issue of budget allocations for continuation of last year's projects. Allocate approximately $123,000 toward the repairs previously discussed. The County also has three other road projects before them for review.

Not on the agenda, but resident Andrea Scheid has sent an email asking for assistance with neighbor noise issue. Discussion thereon. Recommend to contact personal legal counsel and/or police as there are no township ordinances pertaining to the alleged situation with neighbor.

Reports

Roads: See above.

Service Garage: Roller being worked on. Pump can be rebuilt. Had to take in 2007 mandated EPA e-checked. Have a glow0plug issue and will take to Preston. Still need to get rid of paver. Will post it for sale by notice. Both of the big trucks are calibrated for salt now.

Fire District: N/A.

Ambulance service: Nothing new. Did have a breaker issue and a restroom issue addressed by John/Ray.

Sheriff's report: None yet.

Began discussion on policies and procedures. Reviewed holiday schedule. Discussion on outdated base pays. Will revisit at next meeting. Also some typos / grammar notations made.

Fiscal Officer's Reports [Mary Ann Pierce not present]

Bank/Management Report: Management report for 12/31/25 in folders and signed. December bank reconciliation also for review. Bills, purchase orders and checks presented to pay bills in the amount of $78,648.45. Motion to pay bills in said amount by Dave Hauser, seconded by Erik Wright. All in favor. Checks and purchase orders signed. Bills paid in the amount of $78,648.45.

Adjournment: No further business before the Board. Erik Wright moved to adjourn the meeting at 8:10 p.m., seconded by Dave Hauser. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary