Middlefield Township
Minutes
September 8, 2025 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Dave Hauser, Fiscal Officer, Mary Ann Pierce, John Omerza and Heidi Snyder.

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

Adding to agenda: Middlefield Village Revenue; and Swine Creek Structure Inspection.

Approval of Minutes

The minutes for the August 11, 2025, Meeting of the Board of Trustees were reviewed. Having completed the review, Merv Miller made the motion to approve the minutes as written, seconded by Paul Porter. All in favor. Minutes approved.

Next, the Special Meeting minutes (x2) for the Board of Trustees conducted on August 27, 2025 were presented and reviewed. Motion was made by Merv Miller to accept the first special minutes as prepared, seconded by Dave Hauser. Finally, Dave Hauser made the motion to approve the second special meeting minutes, seconded by Merv Miller. All in favor. Minutes approved.

Old Business

A. **Budget Hearing Results:** Budget hearing went very well. Too big of a carryover for Roads and Bridges. Merv Miller suggested a new tractor / mower. John Omerza expressed belief that funds could be spent on equipment that could be used for multiple projects – also possible future paving of Shedd Rd.

B. **BWC Safety Grant:** John Omerza has been working with BWC regarding this grant. It will be for a 3 truck tarp system and a skid steer mounted branch saw. He had a follow with BWM today (9/8/25) to do a video for the branch saw.

New Business

A. **Middlefield Bank Signature Cards:** Attention to getting signature cards updated with Middlefield Bank.

B. **Approval of Tax Budget for2026:** Motion by Merv Miller to adopt Resolution 2025-10 as presented, accepting the rates from the Budget Committee. Schedule A&B reviewed. Seconded by Dave Hauser. All in favor, motion carried, Resolution adopted.

C. **Middlefield Village Revenue:** Revenue reported. $72,197.76 collected so far. January - June 2025 was $4,600.38.

D. **Swine Creek Structure Inspection:** Property with head wall issue, conduit problem. After inspection it was determined to be a culvert issue. Scored a "4" – rotting / exposed rebar. John Omerza spoke with rep from Philip Miller construction. Proposal prepared and will be getting an estimate. Recommended remove deck, replace, resurface. Could just do the scouring issue but it is like a bandaid. Not the only culvert problem on Swine Creek but it is the biggest problem. Discussion on timing and possible phases of a fix for the abutment. Discussed surface treating Swine Creek C (Tucker Hill to Parkman line) asphalt coat over our grindings to be wearable through winter with a final coat net year.

Reports

Roads: Swine Creek (see above). Cloverdale – crack sealing needs to be done for the project. County road striping project discussed briefly. John Omerza spoke to Parkman, Burton and Troy re: Oglesby county work. Newcomb – Shedd stop bars to be done and stop bars at Georgia – Newcomb. Striping maybe mid-September. Dispose of some of the muck dirt to backfill to level off a few areas around the Township. Discussion on the tree removal issue. H&H Land Clearing tree removal did Hayes in 3 hours. Also did one on Adams Road. Durkee and Chipmunk need to be done yet.

Service Garage: Kenworth is all done. Pickup truck has steering column done. There are some exterior lights to work on. When BWC was here identified a few items to work on, including Bench bench grinder needing.

Fire District: Meeting tonight (9/8/25) per Paul Porter to appoint third member, Mel Miller. 2026 Budget addressed. Signed checks. Contract issues discussed. Next meeting 12/8/25.

Ambulance service: Nothing new.

Sheriff's report: No report received – likely due to email issues.

Fiscal Officer's Reports

Bank/Management Report: Management report and bank reconciliations for July & August presented and signed. Account balances reviewed. Bills, purchase orders and checks presented to pay bills in the amount of $190,855.89. Motion to pay bills in said amount by Merv Miller, seconded by Dave Hauser. All in favor. Bills paid in the amount of $190,855.89.

Motion to authorize expenditure of funds from roads and bridges on Swine Creek C to improve road surface in the range of $64,000 for phase I (this year) and approximately $20,000 for phase II (next year).

Adjournment: No further business before the Board. Dave Hauser moved to adjourn the meeting at 8:40 p.m., seconded by Merv Milla. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary