Middlefield Township
Minutes
May 12, 2025 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, John Omerza, Don Rice and Dave Hauser.

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

The minutes for the April 14, 2025 meeting of the Board of Trustees, having been reviewed by Trustees present, motion was made by Merv Miller to accept the minutes as prepared, seconded by Sophia Porter. All in favor. Minutes approved.

Floor Given to Guest(s)

Don Rice is present to provide an update concerning the Metzenbaum Center (Geauga County Department of Developmental Disabilities). Mr. Rice advised that 1,103 people were served in 2024 from newborn to age 88, representing a 32% increase since 2015. Mr. Rice provided examples of services provided and reminded to refer people. The Metzenbaum Center Fact Sheet was presented for reference. Mr. Porter inquired if there are any upcoming levy issues. They will need to have something on the ballot next year – new levy – as a renewal will not cover the increased expenses, citing inflation and other costs. Mr. Rice departed after his presentation and discussion.

Old Business

A. **Nauvoo Road Project:** Bids are complete. Winning bid ($497,872.50) to Karvo Companies, Inc. located in Stow, Ohio. Mary Ann Pierce presented a brief overview of the bid. Some discussion on other bids received. Motion to award the contract to Karvo Companies was made by Merv Miller and seconded by Sophia Porter. All Trustees having been in favor, the Motion carried.

B. **Trash Day Pickup Recap.** John Omerza provided an overview of Trash Pickup Day. There was a lot of rain that day. There were some early birds. All went smoothly. Three complete junk bins and three-quarters of a tire bin were filled. Everything, including cleanup, wrapped up by 1:00.

New Business

A. Don Rice o/b/o Metzenbaum Center / Geauga County DDD: See above.

Reports

Roads: The guard rail issue raised last month will need re-measured by 2026. An issue was reported on Chipmunk – culvert not taking water all water – edge was broken due to skid steer (problem not created by Township). Catch basin on neighbor property was melted due to leaf burning. Township will assist in repairing smashed end, but resident will bear the cost of materials. John Omerza reported on Adams Road washout. Will need to do quite a bit of work on the concrete. Phil Miller proposal would extend it out 4 feet. Estimate is $15,500 and would need to shut road down for 2 days / local traffic re-routing. There is no concrete head wall on that side.

Service Garage: New tires on skid steer. Tractor air conditioning was charged today (May 12) – not at 100%. Air in the system causing a sputter.

Fire District: No meeting / nothing to report.

Ambulance service: Ruts still need to be fixed per last month's meeting reported off-road incident.

Sheriff's report: Report received, printed and in folders for review.

Fiscal Officer's Reports

Bank/Management Report: Bank reconciliations provided for March and April. Management report distributed and reviewed. Bills, purchase orders and checks presented to pay bills in the amount of $63,137.38. Motion to pay bills in said amount by Sophia Porter, second by Merv Miller. All in favor. Bills paid in the amount of $63,137.38.

During signing of checks, some discussion was had pertaining to Chamber of Commerce opportunity for speaker at an upcoming event. At this time will decline.

Adjournment: No further business before the Board. Sophia Porter moved to adjourn the meeting at 8:00 p.m., seconded by Merv Miller. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary