Middlefield Township
Minutes
March 10, 2025 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, Tony Hylton and John Omerza.

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

The minutes for the February 10, 2025 meeting, having been reviewed by Trustees present, motion was made by Merv Miller to accept the minutes as prepared, seconded by Sophia Porter. All in favor. Minutes approved.

Old Business

None.

New Business

A. **Permanent Appropriations for 2025:** Mary Ann Pierce presented the Permanent Appropriations for 2025 which were reviewed by all Trustees present. Motion to approve made by Sophia Porter, seconded by Merv Miller. All in favor. Motion carried. **Resolution 2025-01.**

B. **Insurance Premiums:** Health forms signed and updated insurance premium information reviewed.

C. **Middlefield Village Income:** Received revenue sharing for property across street for July – December 2024 in the amount of $5,534.69.

[Executive Session on employment matters.]

Reports

Roads: Per Merv Miller, Tony Hylton and John Omerza, not much happening. Merv Miller received call from Maple Leaf. Reporter asked about the roads and annexations. No updates as to dates on the Nauvoo Road project. Crew has been patching. Put down about 9 ton of patch. Cloverdale resident called Paul Porter regarding potholes. Crew went and patched. Nothing was out of control. Could consider having it paved by

smaller local company. Discussion on options. Consider it for the next year or the following year. Got call from Shane in Engineers Office regarding Bundysburg. Wants Township to cut the birms before they pave. Tony Hylton advised him it would not be a problem. Swine Creek had a rough winter – maybe due to frost.

Snow plowing and combatting the ice has been priority. Suggesting Peters A and Hayes A start the chip process again. Also need to start raising the issue of Shedd Road with the County as it is sitting at thirteen years and road life is about 15-18 years. Nauvoo is 20-21 which is why it is critical at this point. Paul Porter will get the conversation started.

Service Garage: Air conditioning is in and will be installed next week if it rains.

Fire District: Meeting held. Paid bills.

Ambulance service: Furnace fixed a few weeks back and so far, seems good.

Sheriff's report: Report received, printed and in folders for review.

Fiscal Officer's Reports

Bank/Management Report: Bank reconciliation for January and February reviewed. Management report distributed and reviewed. Bills, purchase orders and checks presented to pay bills in the amount of $84,257.89. Motion to pay bills in said amount by Sophia Porter, second by Merv Miller. All in favor. Bills paid in the amount of $84,257.89.

[Additional Executive Session on employment matters.7:50 p.m.]

Adjournment: No further business before the Board. Sophia Porter moved to adjourn the meeting at 8:07 p.m., seconded by Merv Miller. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary