Middlefield Township
Minutes
June 9, 2025 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, John Omerza, Dan Lark and Mark Longrich.

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

The minutes for the May 12, 2025 meeting of the Board of Trustees, having been reviewed by Trustees present, motion was made by Sophia Porter to accept the minutes as prepared, seconded by Merv Miller. All in favor. Minutes approved.

Floor Given to Guest(s)

Dan Lark with Geauga Public Health is present regarding mandated program to make sure all septic systems are maintained in accordance with state laws. Costs to residents was discussed. 1-year permit for aeration units and 5-year permit for standard septic with leach lines. By 2030 all should be enrolled in county program. Typically 4-5 public meetings to explain before getting a bill to cover the permitting. Reports of service are to be setb in by the pumper -- will be an option for self-service to save money for the property homeowners.

Mark Longrich of Crestwood is present regarding house on corner of 87 and Crestwood. Property is not being maintained and the grass is extremely overgrown. Deed does not say there are deed restrictions. It is subject to homeowners deed restrictions. Paul Porter said he received letter from Village regarding the state of the property. Mr. Longrich would like to know if there is anything the Township can do. He believes the height of the grass is a safety issue for traffic incoming and outgoing on Crestwood – from the car level it is difficult to safely see without pulling into cross-street (87). Deed restrictions will be investigated. Rental property appears vacant and maintaining lawn may have been tenant's responsibility, however, need to determine who is responsible now and request it be maintained. Owner listed as 15499 Kinsman Road, LLC, Richard M. Osborne, Sr., 7001 Center St., Mentor, OH 44060).

Old Business

None.

New Business

A. **Don Lark – Geauga Public Health:** See above.

B. **Brine Resolution:** Department of Natural Resources requires a report. If we are no longer spraying brine (which we are not) we need resolution to terminate the previous resolution. Motion by Merv Miller for resolution terminate the brine resolution, seconded by Sophia Porter. All in favor. **Resolution 2025-05** adopted.

C. **2025 Budget Hearing:** The Budget Hearing is Monday August 18, 2025 at 1:15 p.m.

D. **Township Association Dinner:** The next dinner meeting is Wednesday, July 9, hosted by Chester Township. Location – Orchard Hills at Patterson Farm. Deadline is Friday June 27 to register. Currently, no one is available to attend.

E. **Geauga – Trumbull Solid Waste Plan:** Presented new plan in August 2024 and this is ratification period. They would like Township support via resolution to approve their update. If Township does not do anything, it serves as a NO vote. Motion by Sophia Porter to approve resolution in support, seconded by Merv Miller. All in favor. Motion carried resolution adopted. **Resolution 2025-06.**

Reports

Roads: Nauvoo Road being prepped for paving. A crossover culvert near school zone will be done and plan is to be done by 17th.

Would like to see a letter to residents acknowledging drainage issues but they are adding fill dirt which is putting pressure on the head walls. They have altered the natural water course. This will be tabled for now.

The Chipmunk Lane issue was addressed as much as we could assist. Cloverdale was assessed and there is enough road (4 inch) depth to be able to take off 2 inch layer and put down a new one. So we will contact GAR to see what lead time is needed – maybe looking at August.

Service Garage: Ford tractor is up and running. Need some parts for the roller. Kit ordered to address an oil leak in one of the trucks.

There is an issue with the aeration field that we will need to address. Will call Tim Frank Septic and Rich Judd for estimates.

Fire District: Meeting for tonight cancelled – will be rescheduled.

Ambulance service: Still have not fixed the ruts left in the Township lot due to their off-road incident.

Sheriff's report: Report received, printed and in folders for review.

Fiscal Officer's Reports

Bank/Management Report: No Management report or bank reconciliation as statement has not yet arrived. Bills, purchase orders and checks presented to pay bills in the amount of $108,366.62. Motion to pay bills in said amount by Merv Miller and seconded by Sophia Porter. All in favor. Bills paid in the amount of $108,366.62.

During signing of checks, employment discussion regarding upcoming legal holiday as currently on four days / ten hours and already off on Friday. Due to the Nauvoo Road project completion target, July 7 is

proposed to be observed as the legal holiday for Township employees. Motion by Sophia Porter, seconded by Merv Miller, with all in favor, July 7 will be the paid holiday this year.

Adjournment: No further business before the Board. Sophia Porter moved to adjourn the meeting at 8:20 p.m., seconded by Merv Miller. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary