Middlefield Township
Minutes
July 14, 2025 – Meeting of the Board of Trustees

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, John Omerza, guest Erik Wright (indicated only present to observe).

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

The minutes for the May 31, 2025, Special Meeting of the Board of Trustees, having been reviewed by Trustees present, motion was made by Merv Miller to accept the minutes as prepared, seconded by Sophia Porter. All in favor. Minutes approved.

The minutes for the June 9, 2025, Meeting of the Board of Trustees, also having been reviewed by Trustees present, motion was made by Sophia Porter to accept the minutes as prepared, seconded by Merv Miller. All in favor. Minutes approved.

Floor Given to Guest(s)

N/A

Old Business

A. **Septic/Aeration Field:** John Omerza and Paul Porter advise there is plan proposed by Rich Judd regarding aeration field bypass, approved by the County. Merv Miller made motion to move forward with the project, Sophia Porter seconded the motion. All in favor. John Omerza will contact Rich Judd.

New Business

A. **Resolution to Submit Budget to Auditor:** Resolution presented to submit Budget to Auditor in advance of August hearing. Motion to adopt resolution by Merv Miller, seconded by Sophia Porter. All in favor, Resolution adopted. **Resolution 2025-07.**

B. **Private Property Work Letter:** Discussion on whether to send letter requesting permission to owner of property at 15390 Newcomb Road relative to water issue – crossover culvert (bridge) relative to 15323 Newcomb Road. John Omerza advises it is difficult to assess the problem without accessing th3e property. May have a backup, which in the past was due to trees impeding the flow of water. Merv Miller is familiar with historical situation and will call residents to advise that Township will not be

involved at this point.

C. **Sophia Porter Resignation Letter:** Board recognizes resignation letter of Sophia Porter, effective August 11, 2025, with gratitude to the residents for the opportunity to represent them.

Reports

Roads: Nauvoo Road Project review and update by John Omerza. Swine Creek needs attention. Cloverdale, Peters and Hayes projects have funds to be done. Two-week lead time for GAR to do Cloverdale. Shedd Road also discussed. Joint project requires mutual planning and budgeting. Seams and patching also discussed throughout.

Service Garage: Some battery issues and Peterbilt service discussed.

Fire District: Meeting tonight (7/14/25) to pay bills and put money into special fund for a new tanker truck.

Ambulance service: John Omerza fixed the ruts and seeded the grass.

Sheriff's report: Report received, printed and in folders for review.

Fiscal Officer's Reports

Bank/Management Report: Management report and bank reconciliation will be printed later. Not able to print due to an issue with UAN (locked out). Bills, purchase orders and checks presented to pay bills in the amount of $79,130.45. Motion to pay bills in said amount by Sophia Porter, seconded by Merv Miller. All in favor. Bills paid in the amount of $79,130.45.

Adjournment: No further business before the Board. Merv Miller moved to adjourn the meeting at 8:00 p.m., seconded by Sophia Porter. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary