

**Middlefield Township  
September 9, 2024  
Meeting of the Board of Trustees**

**Meeting Called to Order**

The Meeting was called to order at 7:00 p.m. by Paul Porter.

Present were Trustees Paul Porter, Mervin Miller, Sophia Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, Tony Hylton, and Melissa Channell.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions and or Deletions for the Agenda**

One addition to the agenda: Resolution (old business) to accept 2025 tax rates.

**Approval of Minutes**

Review of minutes from August 12, 2024 minutes. Motion by Sophia Porter to accept the minutes as drafted and seconded by Paul Porter. All in favor, minutes approved.

**Old Business**

- A. Budget Hearing Outcome:** Ms. Pierce and Mr. Porter attended the August 19 Budget Hearing. It went very well. There were still some questions regarding the Ambulance Fund which were addressed.
- B. Resolution 2024-11 to Accept the 2025 Tax Rates:** These are rates that the Board has already approved. Total budget \$2,544,998.48. Motion by Merv Miller to adopt Resolution to Accept the 2025 Tax Rates, seconded by Sophia Porter. All in favor. None opposed. Motion carried and Resolution adopted.

**New Business**

- A. Newcomb Property:** Village of Middlefield would like to annex Township property where Newcomb and Lake roads meet – 80-acre property with 64 acres being in the Township and 16 in the Village. A developer is interested in the property for a housing development. The resulting tax benefits discussed. The mayor was thought to attend the meeting tonight but is not present. Will address at future meeting.
- B. Audit Report:** Audit went well. Township passed without exceptions. Report reviewed. Trustees expressed appreciation for Fiscal Officer Pierce's great work.
- C. Township Association Dinner:** The next quarterly dinner meeting for the GCTA is October 9 hosted by Bainbridge Township. Brief discussion and 5 will attend from Middlefield Township – reminder to please bring canned goods.

- D. Snow/Ice Controls:** Township will start to season with 250 tons of salt order. Brief discussion on getting a mixture with slag or otherwise because cinder has increased in cost also. Don't want straight salt on Township roads which have been chip-sealed.
- E. 2025 Township Road Project Request:** The Form for the 2025 Township Road Project has been requested by the County Engineer with a deadline of October 1. The form has changed. Discussion on slated Nauvoo Road slated for next year and that Shedd Road would be good to consider after.
- F. Fiscal Officer Training:** 2024 training for Fiscal Officer is October 24 in Twinsburg. Cost per session discussed. All in favor and Mary Ann will attend.
- G. Certified Public Records Training:** The training is no longer in person. There is an approximated 3-hour online course. Available Tuesdays/Thursdays. Sophia Porter will be delegate.

### **Reports:**

**Roads Superintendent:** There is some tree trimming to be done on Swine Creek. Did some work on Gura Road cul-de-sac. Buggy rut on Shedd this week. Will collaborate with Parkman to do the joint road. Martuccio will be here next week. Shedd Road is about 14 years old and average road life is 15 years so it is good future project for the County form. Did some patching on Peters Road.

**Garage:** Not much to report. Next rain day, the turbo issue on Ray's truck will be addressed. Some of the non-utilized out of service equipment may be retired or sent to auction. Merv Miller stated it may be more beneficial to send to scrap. Will consider options.

**Fire District:** Paul Porter reported that amounts and rates were approved for 2025. Next meeting is in December.

**Ambulance Service:** Tony Hylton reported that 2 outlets were ripped out of the ceiling and had to be repaired due to squad driving out of garage still attached. Merryfield Electric repaired.

**Sheriff's Department Report:** Report reviewed with some attention to some of the codes.

### **Fiscal Officer Reports:**

Bank statement was not yet received so there is no bank reconciliations yet for last month. Management report distributed and signed.

**Payment of Bills:** Bills were presented by for payment in amount of \$52,096.73. Motion to pay bills, in the amount of \$52,096.73, made by Merv Miller and seconded by Sophia Porter. All in favor. Motion carried. Purchase orders and checks signed. Bills paid.

Tony Hylton asked if he could take a few moments to speak on the high quality work his team has been doing the last several weeks in particular and how appreciative he is for all of them. They do a really good job.

**Adjournment:** No further business before the Board. Sophia Porter made motion to adjourn at 8:00 which was seconded by Merv Miller. All in favor. Meeting adjourned.

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Paul Porter, Chairman

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Mary Ann Pierce, Fiscal Officer

*Minutes by Heidi Snyder, Secretary*