

**Middlefield Township
Minutes
October 14, 2024 – Meeting of the Board of Trustees**

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, Tony Hylton, Rob Demko, Jerry Jordak, Mark Longrich and Melissa Channell.

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

Mr. Miller made motion to accept minutes for September 9, 2024 meeting, seconded by Ms. Porter. All in favor. Minutes approved.

As per custom, Mr. Porter offers floor to guests/residents present (not otherwise on agenda).

1. Mr. Demko was given the floor by Mr. Porter. Rob is present to express his appreciation for this past season of work with Township. He offered gratitude for the addition of new team member, Andrew, for the uniforms and the good work environment. He and Trustees expressed mutual appreciation and the hope that he will return next year. He expressed thanks to Mr. Hylton and Mr. Miller and will reach out to Mr. Miller before next year. Final brief discussion with Ms. Pierce regarding employment details.
2. Mr. Jordak and Mr. Longrich are present concerning snow removal on Crestwood and to seek the continued Winter assistance with their street plowing. On behalf of the Crestwood residents, they expressed appreciation. Trustees and Mr. Hylton confirmed this will continue.

Old Business

- A. **Ness Property Update:** Mr. Porter provided update on communications with property owner. It is deemed unsafe. Currently stated as For Sale by Owner. Asking price perhaps \$150,000. There is no current time constraint. Will take it month at a time.

New Business

- A. **Trailer Purchase:** 2016 Deck-over with ramps – needed to haul the new Trax machine \$9500. 20,000# Trailer. Fixing the old trailer was not feasible. Will look to sell it at auction as only offered \$1,000 trade. Motion by Mr. Miller to purchase the trailer, seconded by Ms. Porter. All in favor. Motion carried to purchase the replacement trailer.

B. Camping on Township Property: There were recently squatters on CEI property in Township. Sheriff called. Advised of the situation and discussed the need for Township resolution concerning same. **Resolution 2024-12** presented that camping is not permitted on Township property at any time. Signs will be posted. Motion to adopt resolution as read, made by Ms. Porter, seconded by Mr. Miller. All Trustees in favor. Motion carried. Resolution adopted. Signs will be ordered for the property.

On a separate issue Mr. Hylton provided update on the October Township Trash Day. Filled just about two dumpsters. Half a dumpster of tires. Made about \$200 on scrap. Senior pickup also went well. The roadside pick-up after the NOAH cleanups also done.

Reports

Roads: Mr. Hylton and Mr. Miller advised on current projects, including the recently completed tree trimming on Township roads. Can get 125-150 ton of cinders given to Township by County at no cost. A tree leaning on Adams Road will be taken care of. Rented the I-Lift and used it for the tree trimming and hanging limbs. No complaints.

One Township resident inquired about dust on Swine Creek Road. Advised it will improve as the wear on the limestone improves.

Next year Parkman Township wants to chip-n-seal Hosmer Road and believe about 500 feet is in Middlefield Township. Brief discussion on getting quotes/bids so that our portion can be reviewed/approved/budgeted.

Garage: Mr. Miller raised issue of pug mill and is inclined to attempt to sell it prior to just scrapping. Mr. Hylton will do follow up on it. Will look into same for tack truck. Can consider the sealed bids option.

Fire District: Nothing new to report.

Ambulance service: Everything is going well in new addition.

Sheriff's report: Report received and in folders for review.

Fiscal Officer's Reports

Bank/Management Report: Ms. Pierce provided management reports which were reviewed. Trustees discussed with commentary that everything looks healthy. No bank reconciliation available yet. Bills, purchase orders and checks presented to pay bills in the amount of \$49,159.60. Motion to pay bills in said amount by Ms. Porter, seconded by Mr. Miller. All in favor. Bills paid in the amount of \$49,159.60.

Update on the intersection of Newcomb and Shedd Road. There will be signs installed by County then maintained by Townships for the soon-to-be 4-way stop at the intersection.

Adjournment: No further business before the Board. Mr. Miller moved to adjourn the meeting at 8:00 p.m., seconded by Ms. Porter. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary