

**Middlefield Township  
Minutes  
November 11, 2024 – Meeting of the Board of Trustees**

**Meeting Called to Order**

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter and Fiscal Officer, Mary Ann Pierce. No guests in attendance.

The meeting was called to order by Chairman Paul Porter at 7:00 p.m.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions and or Deletions for the Agenda**

None.

**Approval of Minutes**

There is one correction to the prior meeting minutes under Roads – should read “cinders” not “condors” – with correction, Merv Miller made motion to accept minutes for October 14, 2024 meeting, seconded by Sophia Porter. All in favor. Minutes approved.

**Old Business**

- A. Annexation (Lake Avenue):** Joe Weiss is working on final agreement draft of annexation on Lake Avenue.
- B. Shedd / Newcomb Road Traffic:** traffic study in all Trustees' folders. Newcomb/Shedd is a 4-way stop now.
- C. Ness Property:** All Trustees agreed to set a deadline date for owners of May 1, 2025. It gives them 6 months to sell property. Paul Porter will clear this agreement with the county prosecutor's office.

**New Business**

- A. Resolutions Request for Advances of Tax Collected:** Resolution presented. Motion to adopt resolution made by Sophia Porter, seconded by Merv Miller. All Trustees in favor. Motion carried. Resolution adopted. **Resolution 2024-13.**
- B. Township Mileage Certification:** Trustees signed mileage certification for 22.204 miles.
- C. Resolution – Convenience / Necessity for Nauvoo:** Resolution presented. Motion to adopt resolution made by Merv Miller, seconded by Sophia Porter. All in favor. Motion carried. Resolution adopted. **Resolution 2024-14**
- D. Insurance:** Insurance is going up to 11.56 percent on January 1, 2025. Our plan is no longer available. Renewing under new plan it is still the richest plan in the market. Price increase \$14,063.53 per month.

## **Reports**

**Roads:** Road Superintendent Miller (typo in last meeting minutes to be corrected to “cinders” from “conders”). Finished tree trimming this week. Roads are all looking good.

**Service Garage:** Account set up with Gov.deals to sell the pug mill instead of scrapping. New drain in the addition to the service garage – second bay.

**Fire District:** Nothing new.

**Ambulance service:** Nothing new.

**Sheriff's report:** Report received.

## **Fiscal Officer's Reports**

**Bank/Management Report:** Copies of bank reconciliation in all Trustee folders and provided management report. Bills, purchase orders and checks presented to pay bills in the amount of \$132,147.94. Motion to pay bills in said amount by Merv Miller, seconded by Sophia Porter. All in favor. Bills paid in the amount of \$132,147.94.

**Adjournment:** No further business before the Board. Merv Miller moved to adjourn the meeting at 8:00 p.m., seconded by Sophia Porter. All in favor. Meeting adjourned.

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Paul Porter, Chairman

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Mary Ann Pierce, Chief Fiscal Officer

Minutes by Sophia Porter,  
Transcribed by Heidi Snyder, Secretary