

**Middlefield Township  
June 10, 2024  
Meeting of the Board of Trustees**

**Meeting Called to Order**

The Meeting was called to order at 7:00 p.m. by Paul Porter.

Present were Trustees Paul Porter, Mervin Miller, Sophia Porter, Secretary Heidi Snyder, Tony Hylton and newspaper reporter Melissa Channell.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions and or Deletions for the Agenda**

One item added under Old Business: Abandoned property.

**Approval of Minutes**

Motion by Merv Miller to accept the drafted minutes of the May 13, 2024 meeting, after review. Motion seconded by Sophia Porter. All in favor, minutes approved.

**Old Business**

- A. **Abandoned Property update (16216 Kinsman Road):** Mr. Porter has not had any additional response from Ness. Will need to reach out to the county. An inspection will need to be done.

**New Business**

- A. **Township Zoning Letter:** The letter is prepared for signatures in opposition to statewide zoning.
- B. **OTARMA Proxy Letter:** Proxy will be Paul Porter, with alternate being Merv Miller.

**Reports:**

**Roads Superintendent:** Some work done on Newcomb. Parkman had Dead End Shedd chipped. We put down 140 ton and in return they will help (man hours) on Shedd Road. It had to be done in layers. Tony Hylton would like to rent the lift again in the Fall for tree work. Swine Creek from Adams down needs work to level it out. Will hit Durkee again and Bundysburg from Peters to Nauvoo. Swine Creek will be after that. For Shedd Road, picked the worst spots (about 3500 feet) – it is at 14 years of road life with 15-18 expectancy.

Andrew started today (6/10/24). Directed traffic.

**Garage:** The new Case Trax Machine is working great. Paver working well but the fuel ump died so put electric pump on it.

**Fire District:** Mr. Porter advised there was a meeting tonight. Approved appropriations for 2025 budget.

**Ambulance Service:** Community Care is almost completely out of the old building and into the addition. Piece of furniture and old lockers remain. May be trash. Will contact and inquire.

**Sheriff's Department Report:** Report in Trustees' folders for review.

**Fiscal Officer Reports:**

May management report distributed (fiscal officer not present to explain) reviewed and signed and Bank Reconciliation for April.

**Payment of Bills:** Bills were prepared in advance by Mary Ann Pierce for payment in amount of \$157,072.00. Motion to pay bills, in the amount of \$157,072.00, made by Merv Miller and seconded by Sophia Porter. All in favor. Motion carried. Purchase orders and checks signed. Bills paid.

New keys are needed after the office had new locks after Community Care move.

**Adjournment:** No further business before the Board. Sophia Porter made motion to adjourn at 8:00 p.m., seconded by Merv Miller. All in favor. Meeting adjourned.

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Paul Porter, Chairman

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Mary Ann Pierce, Fiscal Officer

*Minutes by Heidi Snyder, Secretary*