

**Middlefield Township**  
**July 8, 2024**  
**Meeting of the Board of Trustees**

**Meeting Called to Order**

The Meeting was called to order at 7:00 p.m. by Paul Porter.

Present were Trustees Paul Porter, Mervin Miller, Sophia Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, Tony Hylton and Melissa Channell.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions and or Deletions for the Agenda**

None.

**Approval of Minutes**

Motion by Merv Miller to accept the minutes of the June 10, 2024 meeting presented for review. Seconded by Sophia Porter. All in favor, minutes approved.

As per custom, before moving to other business, the floor is given to guests in attendance.

**Old Business**

- A. **Ness Property.** County performed an inspection. The structures are declared unsafe and uninhabitable in their current state (letter dated June 26, 2024). Paul Porter will provide the property owner with a copy of the County's letter. The property does not appear to have been listed for sale as previously indicated.

**New Business**

- A. **Shedd Road / Newcomb Intersection.** Paul Porter has received calls from resident(s) that the intersection is unsafe as is (with two directions required to stop and two not required to stop), and there have been several serious accidents. Tony Hylton relayed several more incidents there. The resident and Mr. Porter will reach out to the County Engineer for a traffic study,
- B. **Tax Millage Deduction.** Auditor and Prosecutor asking for Township to drop millage on one of our levies in an additional increment. There is a letter for Trustees to review, to consider reducing other levies. Last reduction \$29,994.

Discussion with questions concerning exactly what they are asking in dollar amounts to ensure we are not committing to taking in less than we were initially in order to have a meaningful consideration of the request. Topic tabled until next meeting.

- C. **Northstar Cell Towers.** Looking for properties to lease. Thirty to fifty-year lease and easements. Merv Miller and Paul Porter are interested in more information. Would be regular income to the Township.

- D. Mandatory Training.** Auditor of State requires mandatory training to be completed by September 2024. All will make sure they do.
- E. Budget Meeting.** The budget meeting is August 19 at 1:15. Need a resolution to submit Budget to the Auditor. 12-page Budget/ Financial Worksheet for 2025. Motion by Sophia Porter, seconded by Merv Miller to adopt Resolution No. 2024-10 as written. All in favor. Resolution adopted. Distributed for signature.
- F. Fair Signup.** Volunteers needed for Geauga County Township Association booth at Fair in 2-hour shifts each. Will revisit the issue but schedules are a bit committed already and may not be likely.

**Reports:**

**Roads Superintendent:** Need to get over to Chipmunk Lane to address water runoff. The machine in question cannot be moved currently. Hayes between Nauvoo and Peters also needs ditch work (East side).

**Garage:** Ray's truck has a turbo sensor problem no longer covered on warranty. Went into 'limp' mode. It is a known problem. They gum up and oil up the turbo.

Vacation schedule discussed. Time card machine discussed. Have not had punch cards so have been manually preparing time sheets. The paper method is fine if the cards cannot be re-ordered. We will continue to use the paper for now.

**Fire District:** There is nothing to report at this time.

**Ambulance Service:** Tony Hylton installed the dishwasher. He will be provided a key in case something needs worked on.

**Sheriff's Department Report:** Report in Trustees' folders for later review.

**Fiscal Officer Reports:**

No bank statement but the management report was presented, reviewed and signed.

**Payment of Bills:** Bills were presented for payment in amount of \$61,899.48. Motion to pay bills, in the amount of \$61,899.48, made by Merv Miller and seconded by Sophia Porter. All in favor. Motion carried. Purchase orders and checks signed. Bills paid.

**Adjournment:** No further business before the Board. Merv Miller made motion to adjourn at 8:00 p.m., seconded by Sophia Porter. All in favor. Meeting adjourned.

---

Paul Porter, Chairman

---

Mary Ann Pierce, Fiscal Officer

*Minutes by Heidi Snyder, Secretary*