

**Middlefield Township
Minutes
December 9, 2024 – Meeting of the Board of Trustees**

Meeting Called to Order

Present Trustees: Paul Porter, Mervin Miller and Sophia Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, Tony Hylton and Melissa Channell.

The meeting was called to order at 7:00 p.m. by Chairman Paul Porter.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

One addition to agenda: under Old Business – Annexation issue.

Approval of Minutes

Review of meeting minutes for November 11, 2024 Meeting of the Board of Trustees. Motion by Sophia Porter to accept and approve minutes as prepared, seconded by Merv Miller. All in favor. Minutes approved.

Old Business

Annexation (Lake Avenue): discussion on change in terms regarding annexation on Lake Ave. Number of houses x annual average of income tax. To be signed next month.

New Business

- A. Resolution to Increase Appropriations:** Resolution presented. Motion to increase Appropriations to account for higher health insurance through end of year by \$30,000, made by Merv Miller, seconded by Sophia Porter. All Trustees in favor. Motion carried. Resolution adopted. **Resolution 2024-15.**
- B. GCTA Dinner:** Next quarterly dinner is January 8 hosted by Chardon Township and location will be St. Mary's. At this time, it is unlikely anyone will be attending on behalf of Middlefield Township.
- C. Windstream Damage – Certified Letter from Claims:** Per letter from Windstream, work was being performed on Route 528 which resulted in alleged damage to Windstream lines. After discussion, it was determined that the Township was not working on State Route 528. Township denies any involvement.
- D. Mailbox Replacement:** Received message regarding damage to mailbox on Shedd Road asserting that mailbox was damaged related to snow plowing. Township will replace mailbox with standard mailbox.
- E. Retirement – Joe Cattell:** Retirement gathering tomorrow (12/10/24) 4:00 – 7:00 in Munson.
- F. Public Officials Open House:** The open house will be at Geauga County Historical Society in Burton.

G. Amish Steering Committee: Received check in amount of \$13,907.67 toward Township road maintenance from the Amish Steering Committee.

Reports:

Roads: Recent snow storms resulted in three extra plow call-ins of crew.

Service Garage: Discussion of recent sale of extraneous equipment, including pug mill, tanker and tar truck. Additionally, Parkman Township and Middlefield Township sharing storage rental for equipment was briefly discussed. Will need to address insurance coverage for same.

Fire District: Meeting earlier tonight included payment of bills. Next meeting in March.

Ambulance service: Nothing new.

Sheriff's report: Report received and copied to each Trustee for review.

Fiscal Officer's Reports

Bank/Management Report: Management reports and bank reconciliations for September, October and November provided to Trustees. Signed. Bills, purchase orders and checks presented to pay bills in the amount of \$45,833.76. Motion to pay bills in said amount by Sophia Porter, seconded by Merv Miller. All in favor. Bills paid in the amount of \$45,833.76.

Year-End Meeting will be held at 8:00 a.m. on Tuesday, December 31, 2024.

Adjournment: No further business before the Board. Merv Miller moved to adjourn the meeting at 8:00 p.m., seconded by Sophia Porter. All in favor. Meeting adjourned.

Paul Porter, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary