

## Middlefield Township

### December 9, 2019 – Meeting of the Board of Trustees

#### Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Robert Troyer.

Present were Trustees, Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder and guests, Robert Demko, Shane Hajjar of Geauga County Engineer's Office and Enzo Perfetti of Enzoco.

#### Pledge of Allegiance

The Pledge of Allegiance was recited.

#### Additions and or Deletions for the Agenda

There are no additions/deletions to agenda.

#### Approval of Minutes

November 11, 2019 meeting minutes were reviewed. P. Porter made motion to approve minutes as written, seconded by M. Miller. All in favor. Minutes approved as written.

#### Floor Given to Guests per Custom (Old Business on Agenda)

Old Business: Station Road. Floor given first to Shane Hajjar of the Geauga County Engineer's Office who is present regarding Station Road project. He appreciated Middlefield Township Trustees' presence at the Burton Township Trustees' meeting to discuss the project. Shane advised that the Public Works Grant would be \$145,000 and available July 1, 2020 for construction to start. Cooperative agreement presented. Motion to accept the agreement as written made by M. Miller. Seconded by P. Porter. All in favor. Agreed upon amount for Middlefield Township would be \$70,000. County will be looking at channels to cover overages, if necessary. Documents signed and returned to Shane. Robert Demko inquired if there was an upcoming meeting to discuss the project. Shane advised, not until July 1, 2020 when the State of Ohio will notify the applicant, which is Burton Township. Although nothing is guaranteed, it should be above the threshold and then a pre-funding letter should go out in May 2020. S. Hajjar left the meeting.

R. Demko thanked Mary Ann Pierce for assistance. He thanked and then P. Porter and M. Miller for attending the Burton Township meeting. Brief discussion on CDL certification physical. He also expressed his appreciation to the Trustees for sticking in on the Station Road project. Brief discussion on the last time that road was done, possibly in late 90s.

Old Business: Chipmunk Lane. Burton Township responded to letter sent with final cost on Chipmunk Lane road project and will be paying the balance requested.

Old Business: Ambulance Addition. Enzo Perfetti is present to discuss the ambulance addition. Current projection is not fully funded. Trustees posed question as to whether the project could be done in two phases or what type of payment program for the remainder can be reached. E. Perfetti will crunch some numbers and advise. Some discussion was had on the scope of the project and potential grade modifications toward the potential of lowering cost by revisiting the design. Enzo will look into and provide additional information later. He Departed. Brief additional discussions regarding funds available now and in the future.

No other old business.

## New Business

January Township Association Dinner will be at Adam Hall in Auburn Township on January 8th 2020. Reservation deadline is January 2nd.

Agenda Items under New Business (b). and (c). on the agenda will be addressed later in executive session per Chairman Troyer, consented by M. Miller and P. Porter.

Planning Commission Steering Committee Members are needed for the planning commission steering committee. Noon Friday, January 10, 2020 is deadline for interest, with at least five meetings per year. Trustees will consider prior to the deadline.

Subdivision Regulations. March 13, 2020 luncheon meeting at engineer's office. No deadline yet to respond.

NOPEC thank-you plaque was received for 20 Years.

## Reports

**Road Superintendent:** Marvin Detweiler of Burton on Chipmunk Lane, wants to put in driveway and wanted to know if Middlefield Township would put in the drive. Mervin Miller indicated that we would.

**Service Garage:** Pug mill clutch being worked on. New truck is having challenges with installing plow on truck. Tom would like a Western plow Chardon welding does work with Western. Several scenarios considered. Cost may be prohibitive. For now we will stay with the Meyers plow the truck came with.

**Fire District:** Have a one-year signed contract. Variable, perpetual contract is what they wanted. Not sure County will go for that according to P. Porter.

**Ambulance Service:** See above.

**Sheriff's Report:** Distributed and reviewed.

## Fiscal Officers Report

**Management Report:** Reports distributed and reviewed and signed. November statement has not yet come. Purchase orders reviewed and signed.

**Payment of Bills:** Bills were presented for payment in amount of \$32,922.55. Motion to pay bills in amount of \$32,922.55 was made by M. Miller and seconded by P. Porter. All in favor. Motion carried. Checks signed. Bills paid.

End of regular session. Mr. Demko departed.

Executive Session on employment issues and policy and procedure changes.

After executive session. M. Miller moved to adjourn meeting at 8:37 p.m. P. Porter seconded all in favor.

**Adjournment:** No further business before the Board. Meeting adjourned.

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Robert Troyer, Chairman

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Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary