

Middlefield Township

July 8, 2019 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Robert Troyer.

Present were Trustees Robert Troyer, Mervin Miller, Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, and Guests, Mary Ann Kneier and Bill Ziegler.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

Guest topics and under old business, discuss bid process for the construction project - EMS addition.

Approval of Minutes

May 13, 2019 meeting minutes reviewed. P. Porter made motion to approve minutes as written, seconded by M. Miller. All in favor. Minutes approved.

June 10, 2019 meeting minutes reviewed. M. Miller made motion to approve minutes as written, seconded by R. Troyer. All in favor. Minutes approved.

Floor given to guests by Chairman Troyer.

Ms. Kneier is present regarding status of speed limit on Nauvoo Rd. She met with Mr. Catell and Mr. Gorris in County Engineer's office. Based on that conversation, her impression is that the lowering of the speed limit is not likely. Need to complete the ODOT speed evaluation sheet. Mr. Troyer suggests letter requesting road be patrolled by Geauga County Sheriff's Department for a specified number of hours per month over the course of the following three months. First, we will write letter seeking cost to Township to add targeted patrolling for that period. Ms. Kneier was satisfied with that approach and departed meeting. Ms. Snyder will draft the letter for review by the Trustees.

Mr. Ziegler is present to discuss the excessive dust on Dead End Shedd. Salvage store across the street generates a lot of traffic as well as the camp at the end of the street. Can't open the windows or sit outside. Mr. Miller and Mr. Troyer shared discussions they have had with Parkman Township Trustees regarding approach to the shared road. Mr. Ziegler also has spoken with them. He was advised paving it will not be addressed this year. Mr. Troyer will speak with Mr. Ikeler, etc. in Parkman. Mr. Miller advised tar is coming. Dust issue will be addressed. Mr. Ziegler departed meeting.

Old Business

Construction EMS Addition. Need Request for Proposals (RFPs) with published notices to obtain bids for project. Process reviewed. Discussion on bid process and construction phases. Architect will be briefly consulted on RFP and content of notice for publication. Contact for RFPs will be Mr. Porter. Ms. Snyder will contact Mr. Beck, architect, and prepare draft notice for publication.

No additional old business.

New Business

Budget Approval: Resolution 2019-11. Budget distributed for review. Resolution presented to accept the Budget. Motion to accept Budget and adopt Resolution made by P. Porter, seconded by M. Miller. All in favor. Motion passed. Resolution adopted.

Memorandum of Road Understanding between Burton and Middlefield. R. Troyer will contact Mr. Burnett at Burton Township regarding the updating of the outdated Memorandum of Understanding.

Reports

Road Superintendent: Will get cost estimate to chip and seal vs. tarring Dead End Shedd. Chipmunk Lane road project just started. Culverts pipes are in. Trimmed trees and moved back ditches.

Service Garage: Need to begin search for new one-ton dump truck with plow option, and a used roller.

Fire District: No news on new contracts. Cost of living was potential issue.

Ambulance Service: Nothing new to report.

Sheriff's Report: None to review.

Fiscal Officers Report

Management Report: Management reports and bank reconciliations distributed, reviewed and signed.

Payment of Bills: Bills were presented for payment in amount of \$48,094.80. Motion to pay bills in amount of \$\$48,094.80 was made by M. Miller and seconded by P. Porter. All in favor. Motion carried. Checks signed. Bills paid.

Adjournment: No further business before the Board. M. Miller made motion to adjourn at 8:28 p.m., seconded by P. Porter. No further discussion or opposition to the motion as stated, motion approved. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary