

Middlefield Township

May 14, 2018 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Chairman Robert Troyer. Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Secretary Heidi Snyder, Fiscal Officer Mary Ann Pierce, and the following guests were in attendance: resident Bill Zeigler, Parkman Township Trustee Dennis Ikeler, Nick Gorris from Geauga County Engineers and former trustee Dr. Bob Evans.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

One addition to the agenda: Newcomb Road Creek/Bridge water backups.

Approval of Minutes

Minutes from the April 9, 2018 Board of Trustees meeting were presented for approval. Merv Miller motioned, seconded by Paul Porter to approve minutes as presented. All in favor. Minutes approved.

Floor was given to guest Bill Zeigler. Mr. Zeigler attended the recent [May 1, 2018] meeting of the Parkman Township Trustees and is present requesting that the roads crew get ahead of the dust on his road (dead-end Shedd), shared road between Middlefield and Parkman. Mention of the May 10, 2018 article in the Maple Leaf [entitled Parkman Trustees to Reach out to Middlefield Township for Road Cooperation] was made by Dennis Ikeler, who is present to discuss same and wants to get ahead of the roads and come together to permanently fix the problem. States he is seeking mutual solution to help both townships' residents. Mr. Troyer recounted past paving of Chipmunk Lane and how it was mutually paved with Burton Township where they bought the supplies and utilized Middlefield Township equipment and manpower. Mr. Porter asked for the length of road at issue. It is approximately one mile. Discussion continued on options. Mr. Porter raised option to piece-pave partially on dead-end Shedd Road. Mr. Miller mentioned meeting with Tom Martuccio and using asphalt grindings which may be helpful at the end of Swine Creek as cost saving yet effective. Mr. Zeigler raised the issue of the amount of traffic to the camp, with tour buses and food trucks, creates and estimates the buses go 45 mph. Then there are milk trucks and an Amish store and all creates a lot of traffic and dust. Mr. Porter posed option to do the road in sections, like one-quarter (1/4) mile at a time. According to Mr. Troyer there was a long-standing agreement between Parkman and Middlefield townships that Middlefield maintained Shedd and Parkman maintained dead-end Shedd. Mr. Troyer suggested getting an estimate for what the materials would be. Mr. Ikeler agreed to look with them at cost and take it to Parkman. They have three full-time roads employees in Parkman. Mr. Ikeler is also looking to discuss Swine Creek but that will not be part of the discussion currently. Mr. Troyer and Mr. Miller roughly estimated it would be at least \$50,000 for 1/4 mile of dead-end Shedd to be paved. Mr. Ikeler is not sure what is remaining in Parkman budget for this year as their budget is already committed. It may need to be something that will have to be considered for next year's plan. Mr. Ikeler also mentioned they use crack sealing process they will continue to do that and on mutual roads, if crack sealing, they would do the whole road. All are willing to work together.

Next, the floor was given to Nick Gorris on behalf of Geauga County Engineer's Office. The county is accepting bids and will get an expedited recommendation concerning the Newcomb Road repaving project. He is here for a signed resolution for the Newcomb reconstruction.

Resolution 2018 – 11: Resolution to Order the Reconstruction of Newcomb Road TR 130, Geauga County. M. Miller motioned P. Porter seconded. All in favor. Motion carried.

Mr. Gorris stated road widening will give four foot pedestrian lane but is not meant for buggies. Buggy traffic will be expected to be in the standard traffic lane.

Newcomb Creek/Bridge: Due to Mr. Gorris's knowledge about the Newcomb Creek/Bridge, we will address that issue out of order. The sediment may need addressed and ditches cleaned/maintained. Trees may need to be removed or at least trimmed back. There needs to be about 50 feet beyond the bridge. Mr. Porter had received a complaint from a nearby resident getting back up from area not properly draining. It is a cost that would belong to the township not the county, according to Mr. Gorris. Mr. Miller mentioned another resident that would permit removal but does not have the funds to remove the trees. Mr. Miller and Mr. Porter will check on the cost. Mr. Gorris suggests not to do this in wet season and to avoid cutting down shaggy bark trees as those are bat habitat trees. Dr. Evans mentioned that he had a similar situation and had concrete slabs dropped in to prevent erosion. Mr. Gorris said the process would involve an easement.

Lastly, Mr. Gorris raised the issue of Chipmunk Lane's diversion pipe. It needs to be addressed because it is flooding the road with heavy rains. There are two pipes involved. Sizing was previously provided. Mr. Gorris will check and advise. He will be back on June 11th with bid recommendations.

Mr. Gorris, Mr. Zeigler and Mr. Ikeler then departed meeting.

Old Business

Website update: Mr. Porter added lists of roads and distances. He also uploaded the First Energy Information. Will add a visitor counter. He will place an ad in the Good News about website. Mr. Troyer suggested Cleanup should be on there as well. It is always the same - the first Saturday in May and the first Saturday in October. Dr. Evans said the website looked very classy.

Spring Cleanup: Mary Ann Pierce shared that she has not heard anything back from the recycling portion of the cleanup.

Newcomb Road Project: (addressed above) Will address financials additionally in Fiscal Officer Report (below).

Salt Bill: This year, 247 tons of salt were used. The bill should be here in June. Last year it was billed at \$31 per ton.

Road and Bridge: (addressed above).

No other old business.

New Business

2019 Budget Hearing Date: Will be August 14, 2018 at 10:20 a.m.

2018 Wage Notification for Robert Demko: Seasonal staff, Robert Demko executed. Wage rate briefly discussed.

Middlefield Bank – Memorandum Agreement for Deposit of Funds: Execution of memorandum agreement for deposit of public funds.

No other new business.

Reports

Road Superintendent: All hands are working on roads. Mr. Martuccio, paving rep, is to get pricing to put down chip and seal, as he does this in Ohio and Pennsylvania with focus on buggy ruts. The Township received some calls about holes in roads. M. Miller instructed Tom to try to address those calls as soon as possible.

Service Garage: Nothing major going on.

Fire District: Need to schedule a meeting to approve budget and get levy on ballot for November.

Ambulance Service: Nothing new.

Sheriff's Report: Report was distributed and reviewed.

Fiscal Officers Report

Last month inquiry for estimate of money left after all projects, specifically Newcomb, leaves approximately \$200,000 for roads. Mr. Miller had estimated about \$150,000 needed for this year. If bids come in lower than expected for Newcomb Road, the difference can be applied to the loan on the project.

Management Report: Report reviewed.

Payment of Bills: P. Porter made motion to pay bills. M. Miller seconded the motion all in favor. Bills were paid in the amount of \$42,546.98.

Adjournment: No further business was brought before the Board. Merv Miller motioned, seconded by Paul Porter to adjourn the meeting at 8:30 p.m. All in favor. With no further discussion or opposition to the motion as stated, motion approved. Meeting adjourned.

Robert Troyer, Chairman
Minutes prepared by Heidi Snyder, Secretary

Mary Ann Pierce, Chief Fiscal Officer