

Middlefield Township

April 9, 2018 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Chairman Robert Troyer. Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Secretary Heidi Snyder and Fiscal Officer Mary Ann Pierce. One guest was in attendance: Dave Dillon on behalf of First Energy.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

One addition to the agenda: Newcomb Road Project.

Floor was given to guest Dave Dillon. He introduced himself as from First Energy. Mr. Dillon distributed handouts. First handout pertained to the First Energy App. He explained how residents could use it to report outages. Also distributed handout regarding customer assistance programs, including PIPP, HEAP and HEAP Crisis Programs, etc., and brochure as a handout to share, titled Tips for Managing through a Power Outage. He offered to provide paper copies and digital copies to distribute. He advised of the telephone scam and press release regarding same. Personal experience was shared with similar scam calling. Rate questions were raised and one will be phasing out at the end of the year. He recommends shopping for a supplier if all electric home or seeking alternate heat source if possible. He then departed meeting.

Approval of Minutes

Minutes from the March 12, 2018 Board of Trustees meeting were presented for approval. Merv Miller motioned, seconded by Paul Porter to approve minutes as presented. All in favor. Roll call: M. Miller-yea, R. Troyer-yea and P. Porter-yea.

Old Business

Website update – Paul Porter presented status of the website. The website is up and running. The color scheme was update. Pictures taken. R. Troyer suggested First Energy materials be added to website. Information to be put in newsletter and Good News.

Community Cleanup – PENN-Ohio and Waste Management proposals discussed. PENN-Ohio is \$800 cheaper. Will also be providing monthly service proposal. P. Porter made motion to use PENN-Ohio for community cleanup, seconded by M. Miller. Roll call: All in favor. Motion carried.

Certified Public Records Training – Certificate of Completion received by P. Porter for training March 7, 2018.

Newcomb Road – R. Troyer provided update from County Engineers (Shane). Total project will be about 1M [300,000 grant + 200,000 grant + 300,000 loan, leaving about 200,000]. Bids should be around 1st of June. It is supposed to be County's first project on their agenda. Will need to review roads funds to determine what will be left for township roads. Some discussion on what other expenses come out of the roads funds, including roads employees payroll and salt. M. Miller shared that some roads were in serious need and P. Porter mentioned complaints about Swine Creek Road. R. Troyer shared that a road levy has not been on the ballot in years and should be considered in future. The Newcomb project is encouraging.

New Business

Bundysburg Road Open House – Open house regarding bridge project on Friday, April 13, 2018 from 5:30 to 8:30 at Swine Creek Lodge.

Resume Received for Review – Township received C. Brockway resume. Brief discussed. Township is fully staffed and satisfied.

Paving of Georgia Road – The paving of Georgia Road by the County was discussed.

Signing of Insurance Payroll Withholdings – The signing of the withholdings forms was addressed.

Reports

M. Miller spoke with Rob Demko regarding seasonal return and it will be Monday, April 16, 2018.

Road Superintendent- M. Miller would like to have lots of road repair in township. Peters Road getting patched and it looks good. Leaning toward more double chip & seal based on all learned. Would like another coat on Hayes Road. Bundysburg Road is tore up and needs to be addressed as priority. Wants to research using more asphalt as cost effective. Nauvoo Road also in need of attention. North of 87 roads to be handled first. Need to get numbers on chip & seal per mile as opposed to asphalt as opposed to pug mill process. Hand patchwork also discussed. R. Troyer shared that Bundysburg is about 15 years and has held up fairly well without chip & seal. Will consider doing one project with double chip & seal.

Service Garage- Ray's truck back and transmission fine. Wiring coupler was bad. The tar truck needed repair and currently out for repair of the dispersal unit.

Fire District- Meeting held earlier this day, April 9, 2018. County audit done. State audit year as well. Renewal will go up on ballot for Fall as it will be up. The burn project/training occurred and was a success.

Ambulance Service- Nothing new to report.

Sheriff's Report- Report distributed and reviewed.

Fiscal Officers Report

Management Report- Management Report was passed out for review and signature by the Board of Trustees. Two receipts from pre-collection of taxes. Allocation discussed. Bank statement reviewed. Withholding forms distributed and signed to return to M.A. Pierce for handling.

Payment of Bills- Bills were paid in the amount of \$39,529.08.

Adjournment

No further business was brought before the Board. Robert Troyer motioned, seconded by Paul Porter to adjourn the meeting at 8:25 p.m. All in favor. With no further discussion or opposition to the motion as stated, motion approved.

Robert Troyer, Chairman
Minutes prepared by Heidi Snyder, Secretary

Mary Ann Pierce, Chief Fiscal Officer