

Middlefield Township

March 12, 2018 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Chairman Robert Troyer. Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Secretary Heidi Snyder and Fiscal Officer Mary Ann Pierce. One guest was in attendance: Russ Nank.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

There were no additions and/or deletions to the agenda.

As per custom, the floor was given to guest Russ Nank. He identified himself and stated he was from PENN-OHIO. Mr. Nank inquired on the two Township cleanup dates. He would like the opportunity for Penn-Ohio to bid on the cleanups and offered that his company did 30-40 cleanups in the area. Robert Troyer advised that the Township cleanups would be first Saturday in May and first Saturday in October. Mr. Nank will be contacted about the process closer to cleanup. He thanked the Trustees and departed the meeting. Issue to be revisited in April at monthly meeting.

Approval of Minutes

Minutes from the February 12, 2018 Board of Trustees meeting were presented for approval. Paul Porter motioned, seconded by Merv Miller to approve minutes as presented. All in favor. Roll call: M. Miller-yea, R. Troyer-yea and P. Porter-yea.

Old Business

Website update – Paul Porter presented status of the website development and opened the prototype for viewing. Currently there is layout and some photographs of the Township. A draft of the township's history was distributed by P. Porter for review.

Certified Public Records Training – Paul Porter completed the training March 7, 2018. Mr. Porter shared highlights from the training, including timely response, definition of public records, and position that policy regarding the processing of public records requests was advisable. Mary Ann Pierce did not attend and advised that she will take her requisite training separately.

New Business

Resolution to Accept Official Certificate of Resources – Mary Ann Pierce advised that a resolution was necessary to accept the official certificate of resources for 2018. Merv Miller motioned, seconded by Paul Porter to pass **Resolution 2018-10** regarding same. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea. All in favor. Motion carried.

Geauga Trumbull Solid Waste Management District Policy Committee Township Vote – There is one person in the ballot, Christina O'Brien. Roll call vote in favor of Ms. O'Brien as representative to the Committee: M. Miller-yea, P. Porter-yea and R. Troyer-yea. All in favor of approval of Ms. O'Brien.

Paving of Georgia Road – The paving of Georgia Road by the County was discussed.

Signing of Insurance Payroll Withholdings – The signing of the withholdings forms was addressed.

Reports

Road Superintendent- There was discussion on when seasonal employee will return to work. The blower was discussed and a new blower was obtained and the old one retained. There are only about two loads of salt left. Discussion ensued regarding whether additional salt should be ordered but tabled and will wait and see.

Service Garage- The tar truck has not yet been touched. Tom's plow truck needs some transmission work. Ray's plow truck needs either transmission or electrical.

Fire District- Nothing to report until next quarterly meeting in April.

Ambulance Service- The issue discussed at prior meeting regarding inappropriate billing of Township resident for mutual aid from Farmington has not been resolved and contact has been made to Chris at Community Care.

Sheriff's Report- Report reviewed.

Fiscal Officers Report

Management Report- February 2018 Management Report was passed out for review and signature by the Board of Trustees. Bank statement reviewed.

Payment of Bills- Bills were paid in the amount of \$39,529.08.

Adjournment

No further business was brought before the Board. Merv Miller motioned, seconded by Paul Porter to adjourn the meeting at 8:05 p.m. All in favor. With no further discussion or opposition to the motion as stated, motion approved.

Robert Troyer, Chairman
Minutes prepared by Heidi Snyder, Secretary

Mary Ann Pierce, Chief Fiscal Officer