

Middlefield Township

February 12, 2018 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Chairman Robert Troyer. Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Secretary Heidi Snyder and Fiscal Officer Mary Ann Pierce. No guests were in attendance.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

There were two additions and/or deletions to the agenda. (1) Township Website; (2) Township Social Media (Facebook Page)

Approval of Minutes

Minutes from the January 8, 2018 Board of Trustees meeting were presented for approval. Merv Miller motioned, seconded by Robert Troyer to approve minutes as presented. Roll call: M. Miller-yea, R. Troyer-yea and P. Porter-yea.

Old Business

2018 Healthcare Insurance- Although need the cost breakdown information is still needed, Joe Blasko will speak with the individuals regarding their coverage.

Ambulance Service Contract - The new contract has been returned fully executed for five-year term. Copies were distributed. On a side note, Mr. Troyer informed that he was contacted by a resident who received a bill for ambulance services from Farmington when it responded due to both Middlefield units being otherwise dispatched. Mr. Troyer contacted Community Care Rep. regarding it as per the terms of the contract and mutual aid assistance. Resident advised not to pay.

New Business

Amish Road Maintenance Fund Donation – Township received donation in the amount of \$12,942.00 from the Amish for Road Maintenance Fund. A Good News ad thanking the Amish community for the donation has been initiated.

Annual Township Highway Mileage Report – There are 22.283 miles of public roads. Report signed by R. Troyer, M. Miller and P. Porter for submission.

Weight Limit Reduction – Effective 2/15/18 reduction by 33%. Discussion ensued on what that actually means locally and lack of enforcement agency.

Permanent Appropriations for 2018 – Appropriations reviewed by Trustees. Trustees and Fiscal Officer signed. Merv Miller motioned, seconded by Paul Porter to pass **Resolution 2018-07** to approve the appropriations for 2018 to be submitted to the Auditor. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

End of Year Report - Finalized.

Township Website – P. Porter discussed benefits of Township Website and as a point of contact. A preliminary cost estimate was provided and domain name options discussed (as provided by Web Developer, John Myers). Cost to design will require written estimate and additional options such as security and commerce were designated moot. New domain will be pursued “middlefieldtownship.us” Paul Porter motioned, seconded by Merv Miller to pursue website quote to proceed with Township website. Roll call: R. Troyer-yea, M. Miller-yea and P. Porter-yea.

Facebook (social media)- Paul Porter raised the issue of using Facebook as a tool for the Township. He attended the recent Meeting of Ohio Township Trustees in Columbus and training included social media postings and parameters. Discussion ensued and the issue was tabled.

Public Records Training- Paul Porter opened discussion concerning the need for Public Records training in order for Township to be compliant. Upcoming training will be March 7, 2018. Trustees may designate one Trustee to be the designee for all. Paul Porter identified as the designee for collective Trustees and to attend the upcoming training. Robert Troyer motioned, seconded by Merv Miller to pass **Resolution 2018-08** to designate Paul Porter as Trustee designee for Public Records. Fiscal Office shall also attend Public Records Training. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Letter from Geauga County Dept. of Aging- Merv Miller received a letter from GCDA regarding trash pickup to be conducted. Will be done in Fall.

Reports

Road Superintendent- There is still salt, but may run short. Currently roads are being plowed and intersections maintained and clear which is keeping busy. Some patching of roads also being done. Merv Miller has begun seeking information and logistics for mower arm to alleviate need to make two passes mowing ditches with 4-foot mower deck. More information is required.

Service Garage- The tar truck is leaking and needs service. Ray's truck had maintenance and replaced the steering so it is now repaired.

Fire District- Nothing to report until next quarterly meeting.

Ambulance Service- As noted above, signed fully executed.

Sheriff's Report- Report reviewed.

Fiscal Officers Report

Management Report- January 2018 Management Report was passed out for review and signature by the Board of Trustees.

Payment of Bills- Bills were paid in the amount of \$39,057.82.

Prior to adjournment, brief discussion on Burton shared roads and invitation sent for their trustees to attend meeting and discuss any issues they may have.

Adjournment

No further business was brought before the Board. Robert Troyer motioned, seconded by Paul Porter to adjourn the meeting at 8:20p.m. All in favor. With no further discussion or opposition to the motion as stated, motion approved.

Robert Troyer, Chairman
Minutes prepared by Heidi Snyder, Secretary

Mary Ann Pierce, Chief Fiscal Officer