

**Middlefield Township  
Minutes  
June 12, 2023 – Meeting of the Board of Trustees**

**Meeting Called to Order**

Present Trustees: Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer, Mary Ann Pierce, Heidi Snyder, Tony Hylton, Don Rice, Sean Thompson and Melissa Channell.

The meeting was called to order by Chairman Troyer at 7:15 p.m. (late start due to Fire District meeting running over)

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions and or Deletions for the Agenda**

None.

**Approval of Minutes**

Mr. Porter made motion to accept minutes for May 8, 2023 meeting, seconded by Mr. Miller. All in favor. Minutes approved.

**Old Business**

- A. Building Addition:** Architect Sean Thompson was present. Revised plans ready to go out to bid. They should go out next week with goal to open bids at next meeting (July 10). Project estimate scaled down. Approximately \$800,000. The prints found regarding conduits, etc. were very helpful. He will contact paper June 13 to put in legal notice and start process again. Everything digital as last time.

**New Business**

Floor given to Mr. Rice who is present on behalf of Metzenbaum Center – The Geauga County Board of Developmental Disabilities. An information sheet (and candy) was distributed. 1,160 people received GCBDD (Metzenbaum) services in 2022. This number more than doubled in the last 20 years. Mr. Rice reminded the trustees do you please refer to them any children with developmental delays. The goal is to get them on track for normal school enrollment where school staff becomes primary. They have 185 working in community currently. Most money is spent in residential care. Over 300 are currently in full residential care. Upon inquiry, Metzenbaum spends approximately \$16 million per year and receives about \$12 million per year from taxes.

- A. **Township Association Meeting:** the next Township association meeting and meal is in Troy Township on July 12, 2023. Menu provided and reviewed. Mr. Porter, Mr. Hylton and Ms. Pierce will attend.
- B. **2023 Fair Booth Sign-Up:** Township association will have a booth at the fair. Two-hour slots are needed to be filled. Jonathan Tiber is leading the effort. Sunday and Monday slots still need to be filled.
- C. **Salt Request:** 2023 winter season salt request is due. Last year we got 250 tons. Reserve the same amount.
- D. **Metzenbaum Center – The Geauga County Board of Developmental Disabilities Update (Don Rice):** see above.
- E. **International Truck Purchase:** the title from Phil Miller construction needs to be notarized. \$5000 check needed. Mr. Miller will take care of getting fully executed title.
- F. **Risk Management Recommendations:** OTARMA met with Ms. Pierce and Mr. Hylton. Recommendations made. Need a public building inspection once a year. Also, the guys need some refresher trainings that can be done on a rainy day. Need gas cans.

NOPEC representative was supposed to be at meeting. They will pay for ad, open to public for input, for Township to opt back in to NOPEC gas program. So, odds are they will be at July meeting. The wording of the ad needs discussed. Mr. Porter will reach out to Jeff at NOPEC.

### Reports

**Roads:** Nauvoo really needs constant maintenance. It is goal to make it until issue 2 money is available (which is 2026). So we have to keep patching period have already used 80 tons. we are still waiting to hear from the guy regarding Durkee. Bridge and Swine Creek need chip and seal. Grindings were applied through winter on Swine Creek. Concrete busted up out front. Mr. Hylton would like to take care of before it gets any worse. Wait on nice day.

**Garage:** Ray has been doing mowing. Tar tanker truck (purchase from Phil Miller Construction) is ready to go.

**Fire District:** Meeting today, June 12, 2023. Need raises for employees. That would eat into the reserves. Will need replacement levy this year or next year on the ballot. Board agreed to put it on this year.

**Ambulance service:** Nothing new.

**Sheriff's report:** Report received and in folders for review.

### Fiscal Officer's Reports

**Bank/Management Report:** Ms. Pierce provided management reports and bank reconciliation for May. Reports reviewed and signed. Bills, purchase orders and checks presented to pay bills in

the amount of \$69,502.86. Motion to pay bills in said amount by Mr. Miller, seconded by Mr. Miller. All in favor. Bills paid.

**Adjournment:** No further business before the Board. Mr. Porter moved to adjourn the meeting at 8:15 p.m., seconded by Mr. Miller. All in favor. Meeting adjourned.

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Robert Troyer, Chairman

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Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary