

**Middlefield Township
Minutes
January 9, 2023 – Meeting of the Board of Trustees**

Meeting Called to Order

Present: Robert Troyer, Mervin Miller, Paul Porter, Mary Ann Pierce, Heidi Snyder, Tony Hylton and Architect, Sean Thompson.

The meeting was called to order by Chairman Troyer at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

Mr. Miller made a motion to accept the December 29, 2022 year end minutes, seconded by Mr. Porter.

Old Business

A. Ambulance Addition:

Sean Thompson was given the floor. Architect Thompson will take the last piece on “special inspection” requirements to the county. He has spoken to the Maple Leaf regarding proposed schedule of bid advertisements. Builders Exchange will also be provided access, but not considered a legal publication. They will also hosts the plans on their website for free for contractors. Contractors have to register. Three advertisements are required. Suggest bids be do by 5:30 PM prior to the February 13, 2023 meeting. He will be present to assist in the process. Brief discussion on cost scenarios and a best guess at where the estimate will fall. He will adjust the legal advertisement and turn in tomorrow (1/10/23). Final set of drawings will come on Thursday. Resolution will be later in meeting. Brief discussion was had on the “special inspection” Alright requirements. Per the county, these are required and will occur probably four to five times in the project.

New Business

A. Resolution to send out to bid for addition: **Resolution 2023-01** to send out the project for advertisement and bid process. Motion by Mr. Porter to adopt the resolution as written and send out the project for advertisement and bid process; seconded by Mr. Miller. All trustees in favor of the motion. Resolution adopted.

B. Geauga Public Health Board: Geauga Public Health Board needs a member from Middlefield. Confirmation that, as in previous year(s) this will be Mr. Porter. Upcoming meeting March 15, 2023 at 7:00 o'clock p.m. Mr. Porter will attend.

Reports

Roads: Swine Creek is looking better.

Garage: Red pickup truck getting prepped for its new bed. The parts are still not in for the side mower.

Fire District. Nothing new.

Ambulance service. Mr. Hylton advised that there was furnace work done. Possible future issue to budget. See also above, on bid process.

Sheriff's report. Received and reviewed.

Fiscal Officer's Reports

Bank/Management Report: Management report reviewed and signed. December bank reconciliation presented, reviewed, signed. Bills, purchase orders and checks presented to pay bills in the amount of \$13,964.04. Motion to pay bills by Mr. Miller, seconded by Mr. Porter. All in favor. Bills paid in the amount of \$13,964.04.

Discussion on some historical matters, including roads jointly maintained with other municipalities.

Geauga County Township Association meeting on January 11, 2023 hosted by Parkman Township will be attended by Ms. Pierce, Mr. Miller, Mr. Porter, and Mr. Hylton.

Adjournment: No further business before the Board. Mr. Miller moved to adjourn the meeting at 8:08 p.m., seconded by Mr. Porter. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary