

Middlefield Township

February 13, 2023 – Meeting of the Board of Trustees

Meeting Called to Order

Present were Trustees Mervin Miller, Paul Porter, Fiscal Officer Mary Ann Pierce, Heidi Snyder, Tony Hylton, Architect Sean Thompson, Attorney Joe Weiss, Dave Dietrich, Russ from Penn Ohio, Mason Cole, Frank Vendrick and Ryan Hummel.

The meeting was called to order by Mr. Miller at 7:00.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

No additions / deletions to agenda.

Approval of Minutes

After review of minutes from January 9, 2023 meeting. Mr. Miller made a motion to accept the minutes as written. Mr. Porter seconded the motion. All in favor. Minutes approved as written.

Old Business

Floor given first to Russ from Penn Ohio, who is present regarding pricing for Township Community Trash Days, which is up re: tires. Also fuel surcharge. Trash days will be May 6 and October 7.

A) EMS Addition - Bid Opening (Bids opened and read by Sean Thompson)

- 1) Vendrick base bid \$1,194,800
- 2) Millstone Management Group base bid \$1,211,143
- 3) Hummel Construction base bid \$1,075,000

All bids are more than 10% over published estimate. Mr. Thompson initiated conversation regarding next steps. Can schedule a special meeting to discuss. Bids are all relatively well clustered. Either know that this is the price of the project or need to cut about 15% out of the job. Mr. Thompson will take bids and scan them so that we have a digital copy. Will shoot for February 27 to have a special meeting to discuss. Ms. Pierce will publish notice. Mr. Thompson will review areas of larger than expected flux in the bids.

New Business

a) **Highway Mileage Certification.** Highway system mileage certification 22.204 miles of public roads are maintained.

b) **Cleaning Staff Pay Increase:** Ms. Pierce initiated new business item regarding need to address increase as pay has remained same. Motion by Mr. Porter to increase monthly pay, seconded by Mr. Miller. All in favor, pay will be increased.

c) Penn Ohio: See above.

Mr. Troyer received correspondence from resident regarding new LED street light shining in property and illuminating the entire front. Requests assistance to get shade. Ms. Snyder will reach out to Ohio Edison for assistance (Done. HS requested correction of situation via online maintenance request with Township contact information).

Township received a letter that meter box needs replaced. Merrifield electric came out. It will be addressing the notice that the outside meter electrical box needs replaced. We'll need to shut it down for two to three hours. Illuminating company will be on site at that time but no verification yet for when.

Reports

Roads: Mr. Miller happy to report that both Rob Demko and Terry Warne contacted about coming back. Seasonal will come back April 1. Mr. Hylton will switch to roads since the weather is mild. Fill some holes. Also advises most has been done on Swine Creek.

Service Garage: Red truck will be done probably tomorrow (2/14) getting lettered.

Fire District: Mr. Porter advised nothing new, other than still looking for additional people to serve.

Ambulance Service: Nothing new outside of bid process on addition.

Sheriff's Department Report: Received and distributed.

Fiscal Officer's Reports

Bank/Management Report: No January bank reconciliation yet due to the closing of 2022 taking longer.

Mr. Porter made motion to pay the bills in the amount of \$39,709.09, seconded by Mr. Miller. Bills paid. Checks signed.

Adjournment: No further business before the Board. Mr. Miller moved to adjourn meeting at 8:00 p.m. Mr. Porter seconded. All in favor. Meeting adjourned.

Mervin Miller, Acting Chairman 2/13/23

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary