

**Middlefield Township
Minutes
October 10, 2022 – Meeting of the Board of Trustees**

Meeting Called to Order

Present Robert Troyer, Mervin Miller, Paul Porter and Mary Ann Pierce, Heidi Snyder, Rob Demko, Joe Weiss and Dave Dietrich.

The meeting was called to order by Chairman Troyer at 7:05 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

Mr. Miller made motion to accept minutes for September 12, 2022 meeting with one edit ("Turkey" Hill corrected to Tucker Hill), seconded by Mr. Porter. All in favor. Minutes approved.

Floor given to guests. Jerry Jordak is present to address Board regarding plowing of Cloverdale. Trustees confirm that, yes, this will continue.

Rob Demko present to thank the trustees for hiring him for another season, with compliments to the leadership and the team. Also appreciative of the quality work done done by Martuccio. Compliments to Tony Hylton as well. Grateful for the uniforms and last year's increase. Last day of the season will be October 31, 2022. Board expressed appreciation for him and look forward to him returning next year if it works out.

Old Business

A. Architect for Addition (not present yet, ETA 7:45)

Middlefield hosts Township Association dinner November 9 at Mary Yoder's. All trustees will attend. Ms. Pierce and Ms. Snyder will check everyone in.

New Business

A. Attorney Joe Weiss: Mr. Weiss is present regarding legal agreement and ambulance addition. Anticipates architect suggesting not putting out to bid until November. Brief discussion on some large projects in vicinity with demands on concrete at excessive levels and raw

materials being in demand and able to meet demand. Also possible consequence over Fed raising rates in slowing other new builds.

Discussion on successful meeting with County Auditor. With regard to the State, we have an extension for the Township Audit.

Reports

Roads: All roads we planned for are chipped and sealed. There is a culvert washout on Swine Creek and they investigation the best way to address the issue. Perhaps with assistance of Mr. Giel of Custom Pump and goal to complete before winter. Finished patching Nauvoo.

Garage. Per Mr. Miller, the paver is back ready to go and in good shape.

Fire District. Per Mr. Porter, District met and paid bills (approx. \$168k) and will probably meet again a couple times before end of year.

Ambulance service. Nothing new.

Sheriff's report. Received and reviewed.

Fiscal Officer's Reports

Bank/Management Report: Management report reviewed and signed. No bank statement received yet. Bills, purchase orders and checks presented to pay bills in the amount of \$176,304.87. Motion to pay bills by Mr. Miller, seconded by Mr. Porter. All in favor. Bills paid in the amount of \$176,304.87.

Return to Old Business item A.

Architect Sean Thompson arrived. Plans ready to submit and put out to bid. Could go out immediately and bid in 4 weeks. He feels construction costs are coming down. Other option would be to wait until end of November or New Year to put it out for bid. Building permit process could start now and be good for six months. That is the recommended process by state as well to permit first so the bids are on a permitted set of documents.

Mr. Weiss raised liquidated damages terms and supply being potential issue. Holdout timeline discussed based on January bids and February meeting opening bids and a rough idea on construction schedule. Discussion thereon.

Will use Maple Leaf to advertise; maybe News Herald. In addition, The Builders Exchange was discussed. They browse and will post. Digital prints, etc. will be hosted online for registered builders to obtain for free. In time of construction would probably have a bi-weekly meeting. Will draft the language for the advertisement and send to Ms. Pierce.

Adjournment: No further business before the Board. Mr. Porter moved to adjourn, seconded by Mr. Miller. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary