

**Middlefield Township
Minutes
July 11, 2022 – Meeting of the Board of Trustees**

Meeting Called to Order

Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce, Heidi Snyder and Tony Hylton, and Jim Zucaro:

The meeting was called to order by Mr. Troyer at 7:02 p.m. (due to Fire District Meeting).

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

No additions / deletions to agenda.

Approval of Minutes

After review of minutes from June 13, 2022 meeting, with correction of one typographical error, Mr. Porter made a motion to accept the minutes as written and Mr. Miller seconded the motion. All in favor. Minutes approved as written.

Old Business

Jim Zucaro OTARMA Insurance. Jim Zucaro (Summit Insurance) is present to discuss Township OTARMA policy. Floor given to discuss self-insured and reinsurance. Newer coverage, Faithful Performance of Duty, replaced bonds. Also have cyber liability and data breach coverage. Renewal date is end of July. There are two coverages the Township does not currently have, flood and earthquake. Also raised the MORE grant topic, that would reimburse up to \$500.00 for listed items such as safety cones, sanitizer, lifejackets, etc. Brief discussion was had concerning Township coverage and other townships utilizing OTARMA. Mr. Zucaro departed.

One another old business topic – need an update on the survey. The last update from architect was June 27, 2022. Survey is done, Chip Hess. Working on update due to the expansion of doorways.

Next payment from the American rescue plan should arrive by July 15, 2022. No further old business to discuss.

New Business

- a) **Mesothelioma Center.** They created a Seniors Guide to Cancer. Will check credentials and consider putting on the Township website.

- b) **Certificate of Need. Renewal Levy Roads and Bridges. Resolution #2022-05.** Necessary to start process to get on ballot. Mr. Miller made the motion to adopt the resolution, seconded by Mr. Porter. All trustees in favor. The motion carried we will confirm the deadline for filing date. Resolution adopted.
- c) **Certificate of Need. Renewal, Ambulance Service. Resolution #2022-06.** Necessary to start process to get on ballot. Mr. Miller made the motion to adopt the resolution, seconded by Mr. Porter. All trustees in favor. The motion carried. Again, we will confirm the deadline for filing date. Resolution adopted.
- d) **Resolution Station Road Speed Limit. Resolution #2022-07.** Resolution from County to attest that 55 mile per hour is an excessive and unrealistic speed on Station Road. Motion by Mr. Porter to adopt resolution as written, seconded by Mr. Miller. All trustees in favor. The motion carried. Resolution adopted.

Reports

Roads: Martuccio projects discussed. Repairing buggy rut on Peters Rd. May be getting grindings from Walmart paving resurfacing project. Will be an all night work project. Will require stacker rental for the week. To begin July 18 and last 3 to 4 days.

Service Garage: Major problem with the roller was fixed. It is now ready to go. Practically required splitting in two to replace.

Fire District: Meeting tonight (7/11/2022 preceding Township Trustee meeting). Levy delayed because the count was wrong. But they will proceed with wage increases.

Ambulance Service: Nothing new other than brief discussion earlier in minutes under Old Business.

Sheriff's Department Report: Report reviewed.

Fiscal Officer's Reports

Bank/Management Report: Management report distributed and reviewed, as well as bank statement for June 2022 (report and reconciliation). Report signed.

Bills, Purchase Orders and Checks presented. Motion to pay the bills in the amount of \$61,256.55 by Mr. Miller and seconded by Mr. Porter. Checks signed and bills paid in the amount of \$61,256.55.

Will have brief meeting July 15 at 7:45 a.m. to review budget.

Adjournment: No further business before the Board. Mr. Porter moved to adjourn meeting at 8:00 p.m. Mr. Miller seconded. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary