

## Middlefield Township

December 29, 2022

### Year-End Meeting of the Board of Trustees

#### Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Robert Troyer.

Present were Trustees Robert Troyer, Mervin Miller, Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder.

#### Pledge of Allegiance

The Pledge of Allegiance was recited.

#### Additions and or Deletions for the Agenda

None.

#### Approval of Minutes

December 12, 2022 meeting minutes reviewed. Mr. Miller made motion to accept minutes as written, seconded by Mr. Porter. All in favor. Minutes approved.

#### Year-End Business

- a. **2023 Wage Notifications:** Brief discussion regarding 2023 employee wage notifications. Will consider PTO system which will be investigated further by Ms. Pierce.

[Executive Session on employment matters]

- b. **Resolution 2022-13:** Resolution to approve advancement of 2023 taxes. Resolution reviewed. Motion made by Mr. Porter to adopt Resolution as written, seconded by Mr. Miller. All in favor. Motion carried.
- c. **Resolution 2022-14:** Resolution to accept Temporary Appropriations for 2023. Resolution reviewed. Motion made by Mr. Miller to adopt Resolution as written, seconded by Mr. Porter. All in favor. Motion carried.
- d. **Resolution 2022-15:** Resolution to provide health insurance benefits to employees/trustees. Resolution reviewed. Motion to adopt Resolution as written, made by Mr. Miller and seconded by Mr. Porter. All in favor. Motion carried.
- e. **Resolution 2022-16:** Resolution regarding Board appointments/positions for 2023. Appointments will continue as in 2022. Resolution reviewed. Motion made by Mr. Porter to adopt Resolution as written and seconded by Mr. Miller. All in favor. Motion carried.
- f. **Resolution 2022-17:** Resolution regarding 2023 compensation of Trustees to be paid out of the General Fund. Resolution reviewed. Motion to adopt Resolution as written, made by Mr. Miller and seconded by Mr. Porter. All in favor. Motion carried.
- g. **Resolution 2022-18:** Resolution regarding 2023 compensation of township employees to be paid out of the general or restricted fund(s). Resolution reviewed. Motion made by Mr. Miller to adopt Resolution as written, seconded by Mr. Porter. All in favor. Motion carried.

- h. **Resolution 2022-19:** Resolution regarding 2023 compensation of Fiscal Officer to be paid out of the General Fund. Resolution reviewed. Motion made by Mr. Miller to adopt Resolution as written, seconded by Mr. Porter. All in favor. Motion carried.
- i. **Resolution 2022-20:** With one edit, motion to adopt 2023 Policies and Procedures made by Mr. Porter seconded by Mr. Miller. All in favor. Motion carried.

**Fiscal Officer Reports:**

Management Reports and November Bank Reconciliation reviewed and processed. Signatures as appropriate.

**Payment of Bills:** Bills were presented for payment in amount of \$25,819.14. Motion to pay bills, in the amount of \$25,819.14, made by Mr. Porter and seconded by Mr. Miller. All in favor. Motion carried. Checks signed. Bills paid.

No other year-end business.

**Adjournment:** No further business before the Board. Mr. Porter made motion to adjourn, seconded by Mr. Miller. All in favor. Meeting adjourned.

---

Robert Troyer, Chairman

---

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary