

Middlefield Township

September 14, 2020 – Meeting of the Board of Trustees

Meeting Called to Order

Present were Trustees Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce and Secretary Heidi Snyder, Roads Superintendent Tony Hylton and guest, John Bojer from NES Corp.

The meeting was called to order at 7:00 p.m. by Mr. Miller.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

August 10, 2020 meeting minutes were reviewed. Paul Porter made motion to approve minutes as written, seconded by Merv Miller. All in favor. Minutes approved as written.

New Business

Opening of Bids for Bundysburg Road / Hayes Road:

The projects will be viewed independently as they will be not necessarily be performed concurrently and the Hayes Road project is most likely under \$50,000.

#1 NES Corp. bid both projects for total of \$128,440.11. Mr. Bojer assisted in breaking down that figure across the two projects. \$103,143.04 for Bundysburg Road (double-chipped) and \$25,297.07 for Hayes Road (single chip). Brief discussion on how those figures were derived by a price per square yard.

#2 Frank Martuccio Asphalt & Paving bid was provided by cost per mile. \$23, 935 per mile yielded a cost of \$71,805 for the length of Bundysburg Road. No amount was provided for Hayes Road.

#3 Ronyak Paving bid for Bundysburg Road is \$99,605. No amount was provided for Hayes Road.

#4 Specialized Construction bid for Bundysburg Road is \$104,313.60. No amount was provided for Hayes Road.

Brief discussion concerning the bids. Township to supply stone and loader.

Trustees and Mr. Hylton thanked Mr. Bojer as he departed meeting.

Resolution for 2021 Budget (Resolution #2020-06). Resolution to accept the Auditor certified figures. Mr. Porter made motion to accept the certified figures for 2021 Budget. Mr. Miller seconded the motion. Resolution adopted as written.

Reports

Roads: Bids opened for upcoming chip and seal projects on Bundysburg and Hayes. See above.

Service Garage: Truck status discussed. Mr. Hylton and Mr. Miller advise that plow trucks are aging and going to need to be addressed. Front end loader is off to auction. Discussion on potential used vehicle options via county, auction, local townships, etc. Lawn mower is also in end stages (“last leg”) per Mr. Miller. Alternate mowers to be considered.

Request to check into credit card for township so employee purchases can be tracked and fewer expense reimbursements needed. Discussion that use log must be maintained.

Fire District: Mr. Porter advised that there is nothing to report at this time.

Ambulance Service: Ceiling repaired in garage. Pressure wash inside. Everything back in order.

Sheriff’s Report: Report reviewed.

Fiscal Officers Report

Management Report: No bank reconciliation yet due to allocation of fees. Management report distributed, reviewed and signed. Purchase orders reviewed and signed.

Payment of Bills: Bills/checks were presented for payment in amount of \$188,559.40. Motion to pay bills in amount of \$188,559.40 was made by Mr. Porter and seconded by Mr. Miller. All in favor. Motion carried. Checks signed. Bills paid.

Adjournment: No further business before the Board. Mr. Miller moved to adjourn meeting at 8:03 p.m. Mr. Porter seconded. All in favor. Meeting adjourned.

Mervin Miller, Acting Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary