

Middlefield Township

October 12, 2020 – Meeting of the Board of Trustees

Meeting Called to Order

Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, Tony Hylton and Rob Demko.

The meeting was called to order at 7:00 p.m. by Mr. Troyer.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

COVID Resolutions added under new business.

Approval of Minutes

September 14, 2020 meeting minutes were reviewed. Mr. Miller made motion to approve minutes as written, seconded by Mr. Porter. Minutes approved as written.

Old Business

Go Green Award: \$2090 grant discussed.

Fall Cleanup: Community Fall cleanup was successful. In addition, Township received \$172.70 from Waste Management for scrap. Mr. Hylton also advised that Township received \$457 in scrap recovery from Township waste.

Auction Results: discussion on items sold at auction, including road grader, loader, paver, etc. \$13,116 after commissions subtracted.

New Business

Insurance Renewal: United Healthcare – 2.5% increase in pharmacy; discussion on adding vision to plan. Motion by Mr. Miller to add vision coverage, seconded by Mr. Porter. All in favor. Vision

COVID Resolutions:

Resolution #2020-07. Brief discussion on CARES Act dollars available to Township. Motion to accept money from CARES Act by Mr. Porter and seconded by Mr. Miller. All in favor.

Resolution #2020-08. Motion to encumber funds by Mr. Miller, seconded by Mr. Porter. \$161,656 to be used for expenses related to COVID pandemic.

Floor given to Robert Demko who thanked Trustees for hiring him again for season and for providing uniforms. He shared the smooth operation of the crew and expressed his gratitude. Also expressed praise for the transitional hiring of Tony Hylton. Mr. Demko shared he anticipates last day for his employment term as 10/29/20. Ms. Pierce will begin process to update employment documentation, etc. to reflect same. Mr. Troyer advised all on Station Road pending status. Estimated cost to Township remains at \$40,000 at this time.

Discussion on township equipment. Mr. Hylton reports that the lawn mower is done. After some preliminary research on a replacement, options discussed, including cost estimates and diesel vs. gas. Kubota was most expensive. Ferris limited edition estimate is \$9,000 to \$12,000.

Motion made by Merv Miller to purchase the Ferris as replacement lawn mower unit, Paul Porter seconded the motion. All in favor. Motion carried.

Ms. Pierce reports that the audit notes came and were reviewed. Minimal issues.

Ms. Pierce also reports that some money was returned from OPERS for 2014 and 2017 vacation allocations.

Reports

Roads: Discussion on mix and insight into next year projects – will need more grindings. As long as weather is good, will continue to work on roads, including patching. Mr. Miller and Mr. Hylton advised that Martuccio did a good job on Hayes and Bundysburg. Also, Mr. Hull is interested in returning next season.

Service Garage: Buckeye may need to service generator that was alarming. It did not recur but if it does, will address the quote they provided. Mr. Hylton inquired on clothing allowance vs. uniform option.

Fire District: Mr. Porter advised that there is nothing new to report.

Ambulance Service: Some pinched wires in garage were corrected.

Sheriff's Report: Report reviewed.

Fiscal Officers Report

Management Report: Management report distributed, reviewed and signed. No bank reconciliation yet due to UAN allocation of fees. Purchase orders reviewed and signed.

Payment of Bills: Bills/checks were presented for payment in amount of \$54,270.89. Motion to pay bills in amount of \$54,270.89 was made by Mr. Miller and seconded by Mr. Porter. All in favor. Motion carried. Checks signed. Bills paid.

Brief discussion on status of Parkman Township and Dead End Shedd Road, which was supposed to have been done. Some historical discussion, including on landscape in Parkman with reference to Post Office once again in the township.

Adjournment: No further business before the Board. Mr. Miller moved to adjourn meeting at 8:10 p.m. Mr. Porter seconded. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary