

Middlefield Township

November 9, 2020 – Meeting of the Board of Trustees

Meeting Called to Order

Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, Tony Hylton and guests, Joseph Weiss, Jerry Jordak, and Mark Longrich. Debbie Boop arrived later.

The meeting was called to order at 7:00 p.m. by Mr. Troyer.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

Crestview Drive.

Approval of Minutes

Review of minutes from October 12th 2020 Meeting. Motion to accept minutes as written made by Mr. Miller, seconded by Mr. Porter. All in favor. Minutes approved as written.

Review of minutes of October 29th 2020 Special Meeting. Motion to accept special meeting minutes as written made by Mr. Miller and seconded by Mr. Troyer. Minutes approved as written.

Floor given to guests as per custom:

First, Mr. Weiss is present regarding his drafting of resolution concerning CARES funds to be put to use in township. He advised concerning the state's cooperative purchasing program. There is a fee to participate. Next, he provided resolution to accept Covid CARES funding for the purchase of two township trucks, cleaning products and germicides. The Assertion of Necessity Memorandum was also prepared as required. The documents were reviewed. Mr. Porter made a motion to participate in the state cooperative purchasing program and Mr. Miller seconded. All in favor. Motion carried and **Resolution 2020-10** adopted. Documentation and resolution signed.

Mr. Hylton shared regarding township trucks #103 and #104 and necessity to replace them Kenworth trucks are proposed to replace - a 2020 truck and a 2021 truck. Our snow plows would fit on the trucks. Motion by Mr. Miller to proceed toward purchasing the two trucks. Mr. Porter's seconded. All in favor - pending approval by county Auditor's Office - to proceed with CARES Act monies to purchase two new trucks.

Floor given to Ms. Boop regarding insurance renewal. Cost shifts to federal government for COVID and reduction in folks seeking medical treatment for non-emergency matters have resulted in likely rebate from United Healthcare due to Affordable Care Act. In the individual plans, costs have gone way up. But ours hasn't changed much. Four options for vision plans briefly discussed. Could be available on a voluntary basis to employees not getting coverage otherwise through United Healthcare. As a side note, she mentioned that there are 77 different Medicare advantage plans (in case anyone asks about all of the commercials out now on those plans) available which are basically "privatized Medicare". They get \$900 per person per month from the government. Ms. Boop ask for questions and then departed.

Floor given to Mr. Jordak and Mr. Longrich who are present to discuss Crestview Drive. The residents have an association but are looking for help with the road to do the plowing. The person who did it last year is not going to do it anymore. Looking for assistance with the street. Residents pay taxes to Township. Snow removal would not be needed unless several inches fall. The township will try this year and see how it goes and plow if four inches or more. All in favor. As

the residents are private entity, the association will sign off on liability. Residents/a representative of the association will sign and return a hold harmless form. Mr. Jordak and Mr. Longrich departed.

Old Business

Direct Deposit: Direct deposit for employees discussed briefly. Ms. Pierce is waiting for input from UAN. Employees need to fill out form and provide a voided check.

CARES Act Monies: We'll go through the steps and get papers started. See above for additional regarding purchases with CARES funds.

New Business

Debbie Boop - Insurance: See above.

Holiday gift cards: Will continue as past.

Crestview Drive: See above.

Reports

Roads: Hayes Road looks very nice and we are still working on roads around the weather.

Service Garage: Drive sprocket on paver needs replaced. Trucks will have minimal work until replaced. Cylinder on roadside mower replaced.

Fire District: Cheryl has apparently resigned and dropped off all the files, etc. and it was turned over to the Mayor. Nick Giardina is to take over her duties as treasurer. Should have the signed contract soon.

Ambulance Service: N/A

Sheriff's Report: Sheriff's Department report reviewed.

Fiscal Officers Report

Management Report: Management reports reviewed and signed. Purchase orders signed. August and September bank reconciliations distributed.

Payment of Bills: Bills/checks were presented for payment in amount of \$67,227.55. Motion by Mr. Porter to pay the bills in amount of \$67,227.55. Mr Miller seconded. All in favor. Motion carried. Checks signed. Bills paid.

Adjournment: No further business before the Board. Mr. Miller moved to adjourn meeting at 8:10 p.m. Mr. Porter seconded. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary