

## **Middlefield Township**

### **May 11, 2020 – Meeting of the Board of Trustees**

#### **Meeting Called to Order**

The meeting was called to order at 7:00 p.m. by Robert Troyer. Social distancing and pandemic precautions in effect.

Present were Trustees, Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce and Secretary Heidi Snyder, and Tony Hylton.

#### **Pledge of Allegiance**

The Pledge of Allegiance was recited.

#### **Additions and or Deletions for the Agenda**

No addition(s) or deletion(s) to agenda.

#### **Approval of Minutes**

April 13, 2020 meeting minutes were reviewed. Mr. Miller made motion to approve minutes as written, seconded by Mr. Porter. All in favor. Minutes approved as written.

No old business.

#### **New Business**

Resolution 2020-03: Resolution to add revenue account for funds received regarding CARES Act (which require separate accounting). Motion to adopt resolution as written made by Paul Porter, seconded by Mervin Miller. All in favor. Resolution adopted.

Tax Revenue: Tax deadlines have been extended due to pandemic, so Township funds delayed from Auditor accordingly.

No other new business.

#### **Reports**

**Roads**: Current projects, including culverts discussed. Bundysburg Road, Hayes Road and Nauvoo Road discussed. Potential projects for the resurfacing season discussed, including potential costs. Mixture for roads discussed. All Township vehicles to remain single occupant travel.

**Service Garage**: Mr. Hylton shared concern over where to get cleaning/disinfecting products. Pug mill maintenance and repairs discussed.

**Fire District**: Mr. Porter reports there is a tentative contract.

**Ambulance Service**: Nothing to report.

**Sheriff's Report**: Report reviewed.

**Fiscal Officers Report**

**Management Report:** April and May 2020 bank reconciliations distributed, reviewed and signed.

**Payment of Bills:** Purchase orders and bills presented for review. Motion to pay bills in the amount of \$34,886.27 made by Merv Miller, and seconded by Paul Porter. All in favor. Bills paid/checks signed in amount of \$34,886.27.

**Adjournment:** No further business before the Board. Mr. Porter moved to adjourn meeting at 8:00 p.m. Mr. Miller seconded. All in favor. Meeting adjourned.

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Robert Troyer, Chairman

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Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary