

Middlefield Township

July 13, 2020 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:20 p.m. by Robert Troyer. Social distancing and pandemic precautions in effect. (Fire district meeting prior to Board of Trustees, resulting in belated start to regular monthly meeting.)

Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, and Roads Superintendent Tony Hylton.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

None.

Approval of Minutes

The Minutes of the June 8, 2020 Meeting of the Board of Trustees were reviewed. Mr. Porter made motion to approve minutes as written, seconded by Mr. Troyer. Minutes approved as written.

Old Business

Newsletter discussed. Will attempt to get information from county for direct mailing of newsletter.

New Business

Budget Resolution and Date (Meeting with County Auditor re same): Resolution 2020-05. Motion to adopt resolution regarding 2021 budget for submission to auditor made by Paul Porter, seconded by Merv Miller. All in favor. Motion passed. Resolution adopted.

Go Green Community Grant application. This grant could be used for community cleanup.

CEI Streetlight Tariff. They [CEI] are in process of replacing bulbs with LED lights. There will be agreements to not charge Township for accidents replacement of bulbs, but if an entire section is to be replaced, they will bill Township.

No other new business.

Reports

Roads: (M. Miller and T. Hylton). Some culverts have been changed and some added to address some drainage issues. Hayes Road buggy rut being worked on. Getting ready to begin work on Bundysburg. Lining up trucks for project.

Service Garage: (Mr. Hylton). Some adjustments to pug mill and to the screen. Otherwise, ready to go.

Fire District: (Mr. Porter). Meeting of the district tonight prior to Trustee meeting. Fire district. Collection rate dropped per information provided. Approved 2021 collection. Question under what circumstances the carryover can be accessed.

Ambulance Service: Nothing new at this time.

Sheriff's Report: Report reviewed.

Fiscal Officers Report (Ms. Pierce)

Management Report: Management report reviewed. Bank statement not yet available for reconciliation. Audit went well. Budget meeting with auditor August 17, 2020.

Payment of Bills: Purchase orders and bills presented for review for payment of \$69,663.90. Motion to pay bills in the amount of \$\$69,663.90 made by Mr. Porter, and seconded by Mr. Miller. All in favor. Bills paid/checks signed in amount of \$69,663.90.

Adjournment: No further business before the Board. Motion to adjourn at 8:28 p.m. by Merv Miller. Seconded by Paul Porter. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary