

Middlefield Township

August 10, 2020 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Robert Troyer. Social distancing and pandemic precautions in effect.

Present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Fiscal Officer Mary Ann Pierce, Secretary Heidi Snyder, and Roads Superintendent Tony Hylton.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

Road Project Request for 2021 (County seeking specifics).

Approval of Minutes

The Minutes of the July 13, 2020 Meeting of the Board of Trustees were reviewed. Mr. Porter made motion to approve minutes as written, seconded by Mr. Miller. Minutes approved as written.

Old Business

Budget Meeting – Revised Location discussed. Meeting 08/17/20 @ 10:50 a.m. 470 Center St, Bldg 8, Chardon.

Fall Cleanup Bids – Received and reviewed bids from Waste Management and Penn Ohio. Ms. Pierce presented the details of each bid. Discussion by all. Lower bid of Waste Management approved unanimously. Ms. Pierce will notify Penn of decision.

New Business

Trumbull Neighborhood Partnership – offering assistance for community site (i.e., an illegal dump site clean up). Discussion on potential site that may be appropriate to address. Ms. Pierce can seek additional guidance if needed.

Senior Trash Pickup: not permitted to enter homes to assist for cleanup. Department of Aging will be sending notice to seniors regarding September 24, 2020 assistance through County.

2021 Road Project Request: need to be specific on a project (e.g. stretch of road, number of culverts that need replaced, length of road, etc.). Discussion on next priority road projects. Potentially Peters Road or Hayes Road. Tony Hylton and/or Merv Miller will complete the form. Must be submitted by September 30, 2020.

No other new business.

Reports

Roads: (Mr. Hylton and Mr. Miller). Bundysburg project is done. Discussion above re: Road Project Request. Peters Road and Hayes Road are priority. No news on Station Road. Brief discussion. Per conversation with Mr. Ikeler, Parkman Township Trustee, they - Parkman - plan to do Dead End Shedd.

Off record discussion on employment matter.

Service garage: front loader needs attention /repair or replaced. Wheel loader pops out. Road grader not necessary. Discussion on Bundysburg project completion, including the process. Mr. Hylton advised on roads equipment that is outdated or not feasible to retain and maintain. Auction service discussed for grader and front-end loader.

Fire District: (Mr. Porter). Nothing new.

Ambulance Service: Nothing new.

Sheriff's Report: Report reviewed.

Fiscal Officers Report (Ms. Pierce)

Management Reports: Bank statements/reconciliation for June and July distributed and signed. Management report reviewed. Again, Budget meeting with auditor August 17, 2020. (Location change noted above).

Payment of Bills: Purchase orders and bills presented for review for payment of \$70,208.80. Motion to pay bills in the amount of \$70,208.80 made by Mr. Porter and seconded by Mr. Miller. All in favor. Bills paid/checks signed in amount of \$70,208.80.

Adjournment: No further business before the Board. Motion to adjourn at 8:02 p.m. by Merv Miller. Seconded by Paul Porter. All in favor. Meeting adjourned.

Robert Troyer, Chairman

Mary Ann Pierce, Chief Fiscal Officer

Minutes by Heidi Snyder, Secretary