

Middlefield Township

January 8, 2018 – Meeting of the Board of Trustees

Meeting Called to Order

The meeting was called to order at 7:00 p.m. by Chairman Robert Troyer. Those present were Trustees Robert Troyer, Mervin Miller and Paul Porter, Secretary Katie Schamberg and Fiscal Officer Mary Ann Pierce. Guests in attendance were Joe Blasko and Debbie Boop.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions and or Deletions for the Agenda

There were no additions or deletions to the agenda.

Approval of Minutes

Minutes from the December 11, 2017 Board of Trustees meeting were presented for approval. Merv Miller motioned, seconded by Robert Troyer to approve minutes as presented. Roll call: M. Miller-yea and R. Troyer-yea. Minutes from the December 29, 2017 Board of Trustees year end meeting were presented for approval. Merv Miller motioned, seconded by Robert Troyer. Roll call: M. Miller-yea and R. Troyer-yea.

Old Business

2018 Health care Insurance- Joe Blasko discussed 2018 health insurance and coverage that would be available. A group consists of 2 people which would be Ray Dodds and Paul Porter and his wife. Tom Shipman will be moved to a Medicare supplement policy the same as Robert Troyer and Merv Miller. They will be responsible for their Medicare Part D for prescription coverage. Debbie Boop advised they will be looking at other markets besides United Healthcare in the future. For 2018 the coverage will remain with United Healthcare. Joe Blasko and Debbie Boop will be in touch with Mary Ann.

Ambulance Service Contract Increase- The new contract will be increased to \$1500.00 per month from \$1173.00 per month for the building space. In the summer months it was discussed to have a contract person be responsible for mowing which will be billed to the ambulance service. Merv Miller motioned, seconded by Paul Porter to approve the increase. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Ambulance Service Contract Signatures- Final contract was received and signatures obtained for the 5 year contract. Mutual aid issues were addressed in the contract so that residents should not be billed if CCA is not able to respond locally and another township is called for assistance.

Wage Notification- Merv Miller motioned, seconded by Paul Porter to increase employee wages by 5% in 2018 as there has not been an increase in several years. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

New Business

Consultant for Bundysburg Road Project- Bridge over Swine Creek Road is included in the National Register. This is not in Middlefield Township and was informational regarding the status of the bridges historic value.

2018 Compensation Charts- Fiscal Office compensation increased by \$74.25 per month for 2018 and Trustees increased by \$45.00 per month for 2018.

NOPEC Grant- Information is forthcoming for 2018 regarding a grant in the amount of \$4564.00. Instructions will be sent as to what funds can be used for and the monies can be put into escrow to be used at a later date.

Request for Advance Tax Collection- Merv Miller motioned, seconded by Paul Porter to pass **Resolution 2018-01** to collect advanced real estate taxes for Middlefield Township. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Township Employees Pay Departments- M. Miller motioned, seconded by Paul Porter to pass **Resolution 2018-02** to compensate township employees pay between the Road and Bridge Fund and Gas Fund based on time spent working in the service of the fund. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Temporary Appropriations- Merv Miller motioned, seconded by Paul Porter to pass **Resolution 2018-03** to approve temporary appropriations to pay bills for 2018 to pay bills until year end is completed. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Health Insurance Benefits for Elected Officials- Merv Miller motioned, seconded by Paul Porter to approve **Resolution 2018-04** to provide health insurance benefits for all elected offices that serve in 2018. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Fiscal Officer Compensation- Merv Miller motioned, seconded by Paul Porter to pass **Resolution 2018-05** out of the General Fund. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Board of Trustee Compensation- Merv Miller motioned, seconded by Paul Porter to pass **Resolution 2018-06** to compensate the Trustees out of the General Fund. Roll call: M. Miller-yea, P. Porter-yea and R. Troyer-yea.

Geauga Health District Advisory Council 2018- If anyone is interested in serving on the council they should contact the Health District office.

Paul Porter brought a few suggestions to the table- he would like to explore the cost of a Middlefield Township website and maintain the information. He felt a Facebook page for Middlefield Township would help get news out to the constituents. He is willing to administer the page if set up. He would also like to see a newsletter printed twice a year and will explore costs. Paul agreed to have Township office calls forwarded to his cell phone. Mary Ann will check with the phone company on how to set the call forwarding up.

Reports

Road Superintendent- Snow plowing and moving drifts is being done. Trees on Peters Road need removed which they will address as able.

Service Garage- Working on the ambulance and EMT doors which need adjusted due to the freezing and thawing.

Fire District- Fire District meeting held January 8, 2018. Paul will be the Township representative.

Ambulance Service- Mary Ann will send the signed contract to the village.

Sheriffs Report- Run report in file.

Fiscal Officers Report

December 2017 Management Report was passed out for review and signature by the Board of Trustees.

Payment of Bills- No payment of bills until year end is completed.

Adjournment

No further business was brought before the Board. Robert Troyer motioned, seconded by Mervin Miller to adjourn the meeting at 8:20p.m. With no further discussion or opposition to the motion as stated, motion approved.

Robert Troyer, Chairman
Minutes prepared by Katie Schamberg, Secretary

Mary Ann Pierce, Chief Fiscal Officer